

<b>Completed Parish Warden Tasks</b>						
<b>Source or initials</b>	<b>SR</b>	<b>Issue</b>	<b>Location</b>	<b>Responsibility area</b>	<b>Action</b>	<b>Date completed</b>
Proactive		Vegetation hedge	Norton road entrance to Power Park	Neighbourhood/Parish Wardens	Prune shaped shrubs at entrance to park.	07 06 17
CET		Volunteer liaison		Parish Wardens	Deliver CGLI surveys.	07 06 17
Friends Group		Vegetation hedge	Power Park	Parish Wardens	Chip arisings from previous volunteer work.	07 06 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	collect 2 bags litter from MUGA area	07 06 17
Proactive		Vegetation grass	Area 51	Parish Wardens	Strim and mow play area.	07 06 17
SWOSP		Vegetation hedge	Tansy Close	Neighbourhood/Parish Wardens	Prune hedge along path.	07 06 17
swosp		Vegetation hedge	Rona Gardens	Neighbourhood/Parish Wardens	Speak with residents regarding hedge at rear of property.	08 06 17
swosp		Street or park furniture works	Area 51	Parish Wardens	Complete work to replace wooden posts in play area.	08 06 17
Parish Council		Parish Project	Battenhall Park	Parish Wardens	Install new bench in park.	08 06 17
Friends Group		Volunteer Event	Power Park	Parish Wardens	Work with FoSPP to deliver event to prune vegetation and trees in park.	13 06 17
swosp		Vegetation hedge	Tiree Avenue	Neighbourhood/Parish Wardens	Investigate reports of hedge damaging property.	13 06 17
Proactive		Vegetation tree	Power Park	Parish Wardens	Chip arisings from volunteer work.	13 06 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 2 bags litter from area.	13 06 17

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Friends Group		Volunteer liaison		Parish Wardens	Liaise with representatives from DEFRA regarding participating in future volunteer events.	13 06 17
swosp		Vegetation hedge	Rona Gardens	Neighbourhood/Parish Wardens	Investigate regarding hedge at side of property growing into boundary.	14 06 17
swosp		Vegetation tree	Badger Gardens	Neighbourhood/Parish Wardens	Visit property regarding trees and hedge at side and rear of property.	14 06 17
Friends Group		Vegetation grass	Power Park	Parish Wardens	Further chipping of arisings in Power Park from FoSPP works.	14 06 17
Resident - face to face		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 2 bags litter.	14 06 17
SWOSP		Vegetation hedge	Acle Walk/Springfield Road	Neighbourhood/Parish Wardens	Hedge pruning along Pedway and into open space.	21 07 17
Proactive		Surface defect (public access)	DuckBrook Pedway	Neighbourhood/Parish Wardens	Clear paths of detritus and debris.	21 07 17
Proactive		Litter	DuckBrook Pedway	Neighbourhood/Parish Wardens	Clear 3 bags litter and several bags of fly-tipped green waste.	21 07 17
Parish Council		Parish Project	Various	Parish Wardens	Install Festival banners	23 07 17
SWOSP		Vegetation hedge	Batsford Road/Power Park East play area	Neighbourhood/Parish Wardens	Prune hedge obstructing path access.	26 07 17
Resident - email		Resident complaint	Primrose Crescent	Parish Wardens	Install Dog foul stickers on Pedway following contact from resident/Clr.	26 07 17
Councillor		Resident complaint	Tesco area	Neighbourhood/Parish Wardens	Collect 3 bags litter from Play area and surrounding Tesco area.	28 07 17

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Parish Council		Parish Project	Power Park	Parish Wardens	Beging installation of new goal posts.	28 07 17
Parish Council		Parish Project		Parish Wardens	Generate price list for proposed bulb planting Autumn/Winter 2017	28 07 17
swosp		Vegetation grass	Area 51	Parish Wardens	Mow and strim play area.	05 07 17
SWOSP		Vegetation hedge	Norton Pedway	Neighbourhood/Parish Wardens	Prune hedge obstructing path access.	05 07 17
N'hood		Vegetation grass	Various	Neighbourhood	Mowing as required.	05 07 17
swosp		Resident complaint	Aldersey Park	Play Team	Report graffitti on play area to Play Team for immediate removal.	06 07 17
Parish Council		Parish Project	Power Park	Parish Wardens	Complete project to install second football pitch in park and line mark both pitches and paint goal posts.	06 07 17
Friends Group		Volunteer Event	Power Park	Parish Wardens	Assist and deliver volunteer event to prune vegetation in Park. Volunteers also worked to prune Willow structure and assist with vegetation management of shrub bed at entrance to park.	11 07 17
Parish Council		Vegetation grass	Power Park	Parish Wardens	Continued work to prepare park for Festival- mowing and edging.	13 07 17
swosp		Vegetation hedge	Battenhall Park	Neighbourhood/Parish Wardens	Prune hedge/tall shrubs along Arran Pedway.	13 07 17

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Parish Council		Parish Project	Tesco	Parish Wardens	Deliver BBQ for cleansing at Tesco in preparation for Festival.	13 07 17
swosp		Vegetation hedge	Kingfisher Close	Neighbourhood/Parish Wardens	Inspect request to prune hedgerow.	13 07 17
Parish Council		Parish Project	Tesco	Parish Wardens	Collect BBQ items in preparation for Festival	18 07 17
Parish Council		Parish Project	Guildhall	Parish Wardens	Collect Tombola drum in preparation for Festival	18 07 17
swosp		Vegetation hedge	Bittern Close	Neighbourhood/Parish Wardens	Complete request to prune overgrown hedge back from paths.	19 07 17
Parish Council		Vegetation grass	Power Park	Neighbourhood/Parish Wardens	Mowing and strimming in preparation for Festival	19 07 17
Parish Council		Vegetation grass	Power Park	Neighbourhood/Parish Wardens	Use weed ripping machine in preparation for Festival.	19 07 17
Parish Council		Parish Project		Parish Wardens	Collect Generator in preparation for Festival.	20 07 17
Parish Council		Parish Project	Power Park	Parish Wardens	Prune shrubs at entrance to park in preparation for Festival.	20 07 17
Parish Council		Parish Project		Parish Wardens	Event administration in preparation for Festival	20 07 17
Parish Council		Parish Project	Power Park	Parish Wardens	Fill holes adjacent to MUGA in preparation for Festival.	20 07 17
Parish Council		Parish Project	Sixways	Parish Wardens	Load vehicles with assortment of items in preparation for Festival.	21 07 17
Parish Council		Parish Project	Lyppard Hub	Parish Wardens	Collect items to borrow in preparation for Festival.	21 07 17
Parish Council		Parish Project	Power Park	Parish Wardens	Final site meeting with Festival Organiser on site.	21 07 17

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Parish Council		Volunteer Event	Power Park	Parish Wardens	Assist in preparation and delivery of community Festival.	23 07 17