

<b>Completed Parish Warden Tasks</b>						
<b>Source or initials</b>	<b>SR</b>	<b>Issue</b>	<b>Location</b>	<b>Responsibility area</b>	<b>Action</b>	<b>Date completed</b>
Parish Council		Parish Project	Area 51	Parish Wardens	Source timber and collect in preparation for upcoming work to play area.	22 03 17
Parish Council		Parish Project	Area 51	Parish Wardens	Complete works to remove/replace damaged timbers on bridge structure.	23 03 17
Parish Council		Parish Project	Area 51	Parish Wardens	Mow and strim play area.	27 03 17
Resident - face to face		Vegetation grass	Power Park	Neighbourhood/Parish Wardens	Complete mowing and strimming at main Park entrance points following comment from park user.	27 03 17
Proactive		Litter	Power Park	Neighbourhood/Parish Wardens	Collect 3 bags litter from park.	27 03 17
SWOSP		Vegetation hedge	Mole Pedway	Neighbourhood/Parish Wardens	Strim and prune vegetation overhanging path.	29 03 17
Reactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 2 bags litter from play area.	29 03 17
Proactive		Vegetation grass	MUGA	Neighbourhood/Parish Wardens	Strim around MUGA and Village Hall area.	29 03 17
Resident - face to face		Vegetation hedge	St Peter's Drive	Neighbourhood/Parish Wardens	Prune hedge overhanging pathway.	29 03 17
CET		Volunteer liaison	Power Park	Parish Wardens	Deliver equipment for volunteers to plant tree in Park (self managed).	31 03 17
Parish Council		Parish Project	Power Park	Parish Wardens	Line marking football pitches in Park.	03 04 17
Proactive		Litter	Power Park	Neighbourhood/Parish Wardens	Collect 2 bags litter from MUGA in park.	03 04 17

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Parish Council		Parish Project	Power Park	Parish Wardens	Source and prep set of goalposts for future installation in park.	03 04 17
SWOSP		Vegetation grass	St Peter's Drive	Neighbourhood/Parish Wardens	Strim and mow area of grass on verge as directed by resident request.	03 04 17
Parish Council		Parish Project	Power Park	Parish Wardens	All goal posts prepped and ready to install.	05 04 17
Resident - face to face		Vegetation grass	Batsford road (Power Park East play area)	Parish Wardens	Strim and mow play area, prune hedge back from path.	05 04 17
Proactive		Litter	Batsford road (Power Park East play area)	Neighbourhood/Parish Wardens	collect 1 bag litter from play area.	05 04 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 2 bags litter.	10 04 17
SWOSP		Street or park furniture works	Lundy Row/Lismore Green	Neighbourhood/Parish Wardens	Begin work to install new wooden bollards surrounding green space.	11 04 17
SWOSP		Vegetation Scrub	Bittern Close	Parish Wardens	Investigate reports of overgrown vegetation on private land overgrowing path.	11 04 17
SWOSP		Street or park furniture works	Yarrow Close	Neighbourhood/Parish Wardens	Investigate reports of blocked access path. Initial investigation suggests private ownership.	11 04 17
CET		Volunteer Event	Battenhall Park	Parish Wardens	Volunteer event to prune overhanging trees and vegetation obstructing path access through woodland + spread chippings on path surface.	11 04 17

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SWOSP		Vegetation hedge	Leven Pedway	Neighbourhood/Parish Wardens	Prune vegetation overhanging path.	12 04 17
SWOSP		Surface defect (public access)	Foxglove Pedway	Neighbourhood/Parish Wardens	Remove vegetation and moss on pathway.	12 04 17
N'hood		Vegetation grass	St Peter's Drive	Neighbourhood/Parish Wardens	Strim grass along main routes as directed.	12 04 17
CET		Volunteer Event	The Fishes	Parish Wardens	Enable volunteers to litter pick area around the Fishes and Severn Way/Lusty Glaze.	20 04 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 3 bags litter, continue to monitor area.	20 04 17
Proactive		Fly tipping	Dace Road	Neighbourhood/Parish Wardens	Collect large volume of fly-tipped items from verge.	20 04 17
Parish Council		Parish Project	Power Park	Parish Wardens	Line marking of football pitch in Park.	03 05 17
Proactive		Vegetation hedge	Bittern Pedway	Neighbourhood/Parish Wardens	Clear various debris and fallen trees on path. Prune hedge along entire section of path to ensure clear passage.	03 05 17
Proactive		Vegetation tree	Bittern Pedway	Tree Team	Report dangerous tree	03 05 17
Swosp		Vegetation hedge	Bicton Court	Neighbourhood/Parish Wardens	Prune hedge	03 05 17
CET		Volunteer Event	Power Park	Parish Wardens	Volunteer event to prune vegetation bordering the open spaces of the Park. Edge path, maintain shrubs at Lobelia entrance point to park.	09 05 17
Resident - face to face		Vegetation grass	Power Park	Neighbourhood/Parish Wardens	Mowing of main entrance points of park.	09 05 17

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Proactive		Litter	Norton Pedway	Neighbourhood/Parish Wardens	Collect 2 bags litter from drainage channel bordering path.	09 05 17
N'hood		Vegetation grass	Bath Road, St Peter's Drive, Trefoil Close, Norton Road, Springfield Road, MUGA, Aldersey Park.	Neighbourhood/Parish Wardens	Strimming and mowing as required.	10 05 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	collect 2 bags litter.	10 05 17
Parish Cllr		Parish Project	Battenhall Park	Parish Wardens	Meet with Chairman to clarify bench installation site.	11 05 17
Parish Council		Parish Project	Sixways	Parish Wardens	Prepare posters for Festival.	11 05 17
Parish Council		Parish Project	Battenhall Park	Parish Wardens	Install footings for bench.	15 05 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect bag of litter from seating area.	15 05 17
Resident - email		Community outreach	Power Park	Parish Wardens	Preparations for installation of commemorative plaque.	15 05 17
CET		Volunteer Event	MUGA	Parish Wardens	Volunteer litter picking event- 9 volunteers helped to collect 13 bags of litter.	18 05 17
Swosp		Fly tipping	Rona Gardens	Neighbourhood/Parish Wardens	Remove fly-tipped items at rear of property. Advise resident not to repeat offence.	18 05 17
Swosp		Vegetation hedge	Kingfisher Close	Neighbourhood/Parish Wardens	Investigate reports of blocked pathway.	25 05 17
Resident - email		Street or park furniture works	Power Park	Parish Wardens	Install memorial plaque by donated fruit tree.	25 05 17
Parish Council		Vegetation tree	Battenhall Park	Parish Wardens	Water trees in Fruit Orchard.	25 05 17

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Resident - face to face		Street or park furniture works	Lundy Row/Lismore Green	Parish Wardens	Remove various damaged bollards from open space.	25 05 17