

Completed Parish Warden Tasks						
Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
SWOSP		Resident complaint	St Peter's Drive/Bittern Road	Neighbourhood/Parish Wardens	Again speak with resident regarding privately owned wall fallen on City Council land.	21 02 17
Proactive		Litter	St Peter's Drive	Neighbourhood/Parish Wardens	Collect bag of litter from verges, suspect car litter.	21 02 17
SWOSP		Vegetation hedge	Foxglove Pedway	Neighbourhood/Parish Wardens	Complete work to Pedway- prune vegetation back from path edge, prune overhanging trees, clear large volume of leaves, clear fly-tip of green waste.	21 02 17
Resident - phone		Tree report - wardens	Woodgreen Drive/Plantation Drive	Parish Wardens	Investigate reports of unauthorised tree felling in woodland copse adjacent to Woodgreen Drive/Millhams Avenue. Investigation following claims contractor is working on behalf of private land owner.	21 02 17
SWOSP		Litter	MUGA	Parish Wardens	Collect 4 bags litter from MUGA area- reports from resdedents of heavy littering due to halfterm.	22 02 17
CET		Volunteer Event	Battenhall Park	Parish Wardens	Delver volunteer event to plant wetland trees with 16 pupils from the Police Cadets.	23 02 17
CET		Volunteer liaison	Bittern Close	Parish Wardens	Deliver CGLI survey to volunteer.	23 02 17

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Reactive		Vegetation tree	Dereham Pedway, Starling Pedway, Arden Road, Otter Walk.	Neighbourhood/Parish Wardens	Respond to varied reports of fallen trees throughout the Parish.	23 02 17
Reactive		Litter	Norton Pedway	Neighbourhood/Parish Wardens	Collect 2 bags from path edge	23 02 17
SWOSP		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 4 bags litter from MUGA area.	28 02 17
Corporate complaint		Litter	MUGA	Neighbourhood/Parish Wardens	Collect 3 bags litter.	01 03 17
SWOSP		Vegetation hedge	St Peter's Drive/Tesco island to Kingfisher Avenue	Neighbourhood/Parish Wardens	Prune hedge bordering path.	01 03 17
SWOSP		Vegetation hedge	St Peter's Drive/Farne Av bus stop	Neighbourhood/Parish Wardens	Prune hedge behind bus stop.	01 03 17
Friends Group		Volunteer Event	Battenhall Park	Parish Wardens	Work with 6 volunteers to deliver event to finalise the planting of 330 wetland trees and begin work to enhance access to existing woodland in the park.	02 03 17
Friends Group		Volunteer liaison		Parish Wardens	Collect 2 bags from volunteer.	02 03 17
Parish Council		Parish Project		Parish Wardens	Source equipment and supplies for upcoming project to install four new sets of goal posts and pitch line marking across the parish.	06 03 17
SWOSP		Vegetation tree	Starling Pedway	Neighbourhood/Parish Wardens	Remove remaining stump from hedgerow	08 03 17
Proactive		Vegetation hedge	Power Park	Neighbourhood/Parish Wardens	Prune vegetation at park entrance points back from path edge.	08 03 17

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Councillor		Resident complaint	Lismore Green, Lundy Row	Neighbourhood/Parish Wardens	Investigate reports of damaged posts- items to be replaced asap.	08 03 17
Parish Council		Parish Project	Area 51	Parish Wardens	Further investigative work to play area. Timber and supplies sourced.	08 03 17
Resident - face to face		Fencing	Bow Wood Close	Parish Wardens	Investigate reports of damaged fence bordering park area. Replacements sourced, to be installed asap.	08 03 17
SWOSP		Vegetation hedge	Deer Avenue	Neighbourhood/Parish Wardens	Prune hedgerow, clear path, remove damaged section of fence.	15 03 17
SWOSP		Vegetation tree	Bittern Walk	Neighbourhood/Parish Wardens	Process arisings from previous tree felling work.	15 03 17
Proactive		Vegetation hedge	Bittern Walk	Neighbourhood/Parish Wardens	Prune hedge obstructing path way	15 03 17
SWOSP		Surface defect (public access)	Deer Avenue	Neighbourhood/Parish Wardens	Report damaged bollard.	15 03 17
Proactive		Litter	St Peter's Drive	Neighbourhood/Parish Wardens	Collect 3 bags litter from verge and paths towards Power Park.	15 03 17
CET		Volunteer Event	MUGA	Parish Wardens	Deliver litter picking event with 16 volunteers collecting over 16 bags of litter.	16 03 17
Parish - Liaison		Meeting		Parish Wardens	Liaison meeting to discuss work plan and any issues outstanding.	16 03 17
Resident - face to face		Litter	Duck Brook	Neighbourhood/Parish Wardens	Collect broken barrier from Brook.	16 03 17