

<b>Completed Parish Warden Tasks</b>						
<b>Source or initials</b>	<b>SR</b>	<b>Issue</b>	<b>Location</b>	<b>Responsibility area</b>	<b>Action</b>	<b>Date completed</b>
Friends Group		Volunteer Event	Battenhall park	Parish Wardens	Host additional session with FoSPP volunteers to create Fruit tree Orchard. 4 volunteers.	14 12 16
Proactive		Litter	Arran Pedway	Neighbourhood/Parish Wardens	Collect 2 bags litter.	14 12 16
SWOSP		Vegetation hedge	St Peter's Drive/Bath Road	Neighbourhood/Parish Wardens	Major hedge reduction on shrub bed.	21 12 16
Proactive		Fly tipping remove	Grasshopper Park	Neighbourhood/Parish Wardens	Collect Fly tip from near park area	21 12 16
Reactive		Street or park furniture works	Battenhall Park	Neighbourhood/Parish Wardens	Install new 'keep access clear' signage at gate to Battenhall Park.	06 01 17
Proactive		Parish Project	Area 51	Parish Wardens	Check play area following concerns over litter and dog foul.	06 01 17
Proactive		Vegetation hedge	St Peter's Drive	Neighbourhood/Parish Wardens	Major hedge reduction	06 01 17
Proactive		Volunteer liaison		Parish Wardens	Contact volunteers regarding upcoming event on 19th January	06 01 17
Resident - email		Resident complaint	MUGA	Neighbourhood/Parish Wardens	In response to email from concerned resident-Collect large volume of litter and detritus from Green space and play area.	09 01 17
Parish Council		Street or park furniture works	Power Park	Parish Wardens	Install and finalise Gabion baskets to screen man hole cover in park	09 01 17

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Proactive		Resident complaint	Batsford Road	Parish Wardens	Investigate request for hedge pruning.	09 01 17
CET		Volunteer Event	Battenhall Park	Parish Wardens	Tree planting session with pupils from The River School. Sessions also booked in for 7th and 14th of February.	11 01 17
Proactive		Litter	Torriden Walk	Neighbourhood/Parish Wardens	Collect litter from green open space	11 01 17
Parish Council		Meeting		Parish Wardens	Liaison meeting with Cllr. Tidy and Community engagement team manager Warwick Neale.	11 01 17
Parish Council		Parish Project	Larkspur Close	Parish Wardens	Investigate service request regarding unmanaged former play area.	11 01 17
SWOSP		Vegetation hedge	St Peter's Drive/Bath Road	Neighbourhood/Parish Wardens	Continued work to reduce section of hedgerow.	18 01 17
Resident - email		Resident complaint	Tansy Close	Parish Wardens	Meet with resident to discuss issue with City Council Hedgerow.	18 01 17
Friends Group		Volunteer Event	Battenhall Park	Parish Wardens	9 volunteers attended the volunteer session to finish the planting of the Fruit Tree Orchard and installation of protective fencing.	19 01 17
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Collect litter from green open space.	19 01 17
Parish Council		Parish Project	Area 51	Parish Wardens	Check play area.	19 01 17