

<b>Completed Parish Warden Tasks</b>						
<b>Source or initials</b>	<b>SR</b>	<b>Issue</b>	<b>Location</b>	<b>Responsibility area</b>	<b>Action</b>	<b>Date completed</b>
Proactive		Vegetation hedge	Norton Pedway	Neighbourhood/Parish Wardens	Prune hedges at entrance points to pedway	12 10 16
Proactive		Vegetation hedge	Norton Pedway	Neighbourhood/Parish Wardens	Clear leaves from paths	12 10 16
Proactive		Vegetation hedge	St Peter's Drive	Neighbourhood/Parish Wardens	Prune hedges overhanging path	12 10 16
Proactive		Litter	St Peter's Drive	Neighbourhood/Parish Wardens	Clear items from verges surrounding Grasshopper Park	12 10 16
Resident - face to face		Volunteer liaison	Grasshopper Park	Parish Wardens	Speak with resident regarding volunteer opportunities in St Peter's Parks- enquiring regarding wildflower project in Grasshopper park.	12 10 16
Resident - email		Resident complaint	Norton Pedway/Hidcoate Close	Parish Wardens	Remove bindweed from newly planted hedge- to be replanted in Winter.	14 10 16
Councillor		Resident complaint	Falcon Close	Neighbourhood/Parish Wardens	Inspect Service Request to prune vegetation back from property.	14 10 16
Parish Council		Parish Project	Sixways	Neighbourhood/Parish Wardens	Preparations for installation of Parish Bin	14 10 16
Friends Group		Volunteer liaison		Parish Wardens	Liase with volunteer regarding details of upcoming event.	14 10 16
Reactive		Vegetation tree	Grasshopper Park	Neighbourhood/Parish Wardens	Remove fallen tree branches from path, crown lift and dead-wood remaining trees on bund to prevent future occurrence.	17 10 16

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Proactive		Vegetation tree	Grasshopper Park	Neighbourhood/Parish Wardens	Work with assistance from tree team to chip arisings from tree work	17 10 16
CET - WN		Partnership working	MUGA	Parish Wardens	Work with assistance from tree team to remove shrubs obscuring CCTV view of seating area.	17 10 16
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Litter pick- 3 bags	17 10 16
Resident - phone		Volunteer liaison	Duck Brook Pedway	Parish Wardens	Meet resident to discuss involvement in keeping pedway clear of litter. Possibility to work with School in future.	17 10 16
Parish Council		Parish Project	Power Park	Parish Wardens	Preparations for installation of Gabion manhole cover	17 10 16
SWOSP		Resident complaint	Alton Road	Neighbourhood/Parish Wardens	Further investigations regarding land ownership.	19 10 16
Parish - Liaison		Meeting		Parish Wardens	Meet with Cllr. Tidy to discuss Parish priorities.	19 10 16
Friends Group		Volunteer liaison		Parish Wardens	Add recent new volunteers to database	19 10 16
Friends Group		Volunteer liaison		Parish Wardens	Contact volunteers regarding upcoming events and opportunities	19 10 16
Proactive		Litter	MUGA	Neighbourhood/Parish Wardens	Litter pick- 2 bags	24 10 16

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
CET		Community outreach	MUGA	Parish Wardens	Complete preparatory work for 'The Noise Project' - A practical event for young people in St Peter's. + liaise with volunteer leaders.	24 10 16
N'hood		Vegetation hedge	Various	Neighbourhood/Parish Wardens	Blow leaves on Bath road	26 10 16
Friends Group		Volunteer liaison	Tesco	Parish Wardens	Meet Tesco Community champion to discuss upcoming event schedule	27 10 16
Parish Council		Parish Project	Guildhall	Parish Wardens	Collect table for Village Hall.	27 10 16
CET		Volunteer Event	MUGA	Parish Wardens	Work with a group of 15 volunteers to enable them to remove vegetation and replant area beside MUGA with plants purchased by St Peter's Baptist Church.	28 10 16
CET		Volunteer Event	MUGA	Parish Wardens	Community litter pick attended by 14 volunteers who helped to collect over 18 bags of litter.	31 10 16
Resident - face to face		Vegetation tree	Connaught Close	Neighbourhood/Parish Wardens	Speak with resident regarding an on-going issue with overhanging trees.	01 11 16
Friends Group		Volunteer Event	Battenhall Park	Parish Wardens	Volunteer event to replant Fruit trees avenue.	03 11 16
N'hood		Vegetation hedge	St Peter's Drive	Neighbourhood/Parish Wardens	Hedge and shrub bed pruning	09 11 16
N'hood		Litter	Norton Pedway/Mole Pedway	Neighbourhood/Parish Wardens	Blow large volume of leaves from path	09 11 16

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Parish Council		Parish Project	St Peter's Drive	Parish Wardens	Final preparations for bin installation	11 11 16
Proactive		Litter	Power Park	Parish Wardens	Collect dog foul from Area 51	11 11 16
Play Team		Street or park furniture works	Power Park	Parish Wardens	Inspect goal posts and plan future work	11 11 16
Proactive		Vegetation hedge	Power Park	Parish Wardens	Prune brambles back from path entrance	11 11 16
Resident - face to face		Volunteer liaison	Power Park	Parish Wardens	Speak with potential new volunteer regarding fruit tree project involvement.	11 11 16
Friends Group		Volunteer liaison		Parish Wardens	Friends group liaison, make posters for volunteers to deliver	11 11 16
Parish Council		Parish Project	Power Park	Parish Wardens	Build Gabion baskets	14 11 16
Proactive		Resident complaint	Power Park	Neighbourhood/Parish Wardens	Blow large volume of leaves from path network	14 11 16
Resident - phone		Vegetation hedge	Tansy Close	Neighbourhood/Parish Wardens	Prune hedge overhanging Pedway and entrance to park	14 11 16
Parish Council		Parish Project	Power Park	Neighbourhood/Parish Wardens	Final preparations for Gabion installation booked 24 11 16	16 11 16
Proactive		Litter	Noton Road	Neighbourhood/Parish Wardens	Collect 3 bags litter	16 11 16
CET		CET event	Guildhall	Parish Wardens	Help deliver Volunteer Thank You event	16 11 16