

Completed Parish Warden Tasks						
Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Parish - Liaison		Street or park furniture works	Power Park	Parish Wardens	QEII plaque installed	07 07 16
Reactive		Community outreach		Parish Wardens	Facebook admin	11 07 16
Reactive		Litter		Parish Wardens	volunteer recruited	11 07 16
Reactive		Litter	Church MUGA	Parish Wardens	three bags collected	14 07 16
CET		Vegetation tree	Torridon Walk	Parish Wardens	Oak watered	14 07 16
CET - WN		Vegetation grass	Orchid entrance to Power Park	Parish Wardens	grass cut	14 07 16
Friends Group		Vegetation hedge	Starling Pedway	Other referral – add in comments	volunteer cut back hedge and green waste collected	14 07 16
Resident - email		Vegetation grass	Foxglove pedway	Parish Wardens	nettles cut back from path and hedge cut back	14 07 16
N'hood JR		Vegetation hedge	Shrew and Arran Pedway	Neighbourhood	Vegetation cut back	20 07 16
N'hood JR		Vegetation hedge	Duck Brook pedway	Neighbourhood	Vegetation cut back	20 07 16
N'hood JR		Fly tipping remove	Mole Pedway	Neighbourhood	one lorry load removed	20 07 16
CET		Vegetation tree	Torridon Walk	Parish Wardens	Water oak	20 07 16
Friends Group		Community outreach		Parish Wardens	Volunteer day poster made	22 07 16
Parish Council		Partnership working		Parish Wardens	Parish and Festival admin	22 07 16
Reactive		Litter	Church MUGA	Parish Wardens	3 bags litter collected	22 07 16

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Friends Group		Community outreach	Starling Pedway	Parish Wardens	Vol liasion: Glenn	22 07 16
Friends Group		Community outreach	various	Parish Wardens	Poster run	22 07 16
Friends Group		Vegetation hedge	Starling Pedway	Parish Wardens	pick up green waste from Partridge from Glenn's work	25 07 16
Parish Council		Community outreach	Tesco	Parish Wardens	collect festival banner	25 07 16
Parish Council		Community outreach		Parish Wardens	Pam Clayton: thank you	25 07 16
CET		Parish Project		Parish Wardens	tree planting dates	25 07 16
Friends Group		Volunteer Event		Parish Wardens	litter pick poster made	25 07 16
Proactive		Community outreach		Parish Wardens	liaison with Tesco	25 07 16
Parish Council		Community outreach		Parish Wardens	Newslink article written	25 07 16
Corporate complaint – Lesley		Tree report to Tree Team	St Peter's Drive	Tree Team	two trees on St Peter's Drive mulched to prevent strimming round base	27 07 16
CET		Vegetation tree	Torridon Walk	Parish Wardens	Oak watered	27 07 16
Parish Council		Street or park furniture works	Area 51	Parish Wardens	One canon removed	27 07 16
Parish Council		Parish Project		Parish Wardens	Festival meeting	27 07 16
Parish Council		Meeting		Parish Wardens	Liaison meeting	27 07 16
MN		Worc Show	Lyppards	Parish Wardens	Deliver promo materials	

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Parish Council		overgrowth situation is disgusting and appalling, with brambles and overhang preventing safe passage	Swaffham pedway from Norton Road to Woodbridge Close	Parish Warden		04-Aug
BE		Littering	Ketch view point	Parish Warden	Litter pick on Nhood day	05-Aug
6681139		Field Maple requires maintainace	near to 8 Wasley Cl	Warden	Crown lift & chipped	20-Jul
MN		Willow failure across residents drive	23 Tay Ave	Parish Warden	Cut back fallen timber & made safe	05-Aug
STP PC		QEII plaques		Parish Warden	prepare for installation	ongoing
6654750		Western Power completed poor work leaving problem tree limbs for resident	32 Badger Gardens	Electric compnay	monitor and cut back as good will if not done in good time for resident	06-Aug
6681139		tree not maintained	St. Peters Drive	Parish Wardens	Crown lift required	07-Aug
Reactive		Litter warden left one bag for collection	Power Park	Parish Warden	Collected	10-Aug

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
Reactive		Parish tree maintenance	Power Park	Parish Wardens	Watered	10-Aug
Reactive		MUGA (church) littered	MUGA	Parish Wardens	Picked 2 bags	11-Aug
		1/2 day meeting for festival and event prep				18-Aug
reactive		Area 51 needs mowing	Power Park	Parish Wardens	Mowed and strimmed	18-Aug
BE SR 6720163		Over grown shrub or tree	Battenhall pedway	N'hood	path edge cut and arisings taken to Cripplegate	19-Aug
Reactive		Low hanging branches	Corner of St. Peters Drive to Crookbarrow Way	N'hood	crow lift trees and arising taken back to the yard	19-Aug
SR 6648262		Complaint about lagoons	St. Peters Drive	Parish Wardens	Talked with resident and to follow up	19-Aug
direct call from resident		Roots of tree coming into garden	Dormouse Croft	Parish Wardens	Talked with resident and to follow up	19-Aug
SR x8		investigated	various	Parish Wardens		24-Aug
event work		Posters	various	Parish Wardens	Posters for Wildflowers event put up	24-Aug
SR 6735720		Grass long by lagoons	Lagoon, St. Peters Drive	Parish Wardens	Customer updated work to be done this winter and interpretation to be put up on site	27-Aug
SR 6648262		Silver birch hitting property and guttering	Roach Close	Parish Wardens	Advised to cut back what they can and TSU to pass on tree to tree team.	27-Aug

Source or initials	SR	Issue	Location	Responsibility area	Action	Date completed
SR6756355		Over reaching vegetation from city hedge	Rona Gardens	Parish Wardens	Contact sheet left	27-Aug
Reactive		Mow and strim path edges	Power Park	Parish Wardens	Work done	27-Aug
Reactive		stake loose for vehicle access at Trefoil Close	Power Park	Parish Wardens	Stake driven back in to ground	28-Aug