

Source	Issue	Location	Responsibility area	Action	Date Raised	Date completed
Outreach work	Keep Britain Tidy - WaterCare project	Duck Brook	Parish Wardens	connection made with project to look after Duck Brook		28 10 15
Direct request from resident	Torridon Walk green oak	Torridon Walk	Parish Wardens	Residents express interest in funding a way to commemorate the oak. Site visit with Tree surgoen and wood worker to see what be achieved. Result: wood to rotten to work with.		28 10 15
Direct request from resident	Hedgerow requested cut back	Power Park / Thistle Close	Parish Wardens	Responded explaining parish wardens add value to this N'hood task by finishing job with hand tools. Explained we are waiting for hedge to be cut by N'hood tractor and flail as part of yearly programme across the City.		28 10 15
Customer service request	Hedgerow too tall for tractor to reach	Tansy Close to Power Park	Parish Wardens	start made on cutting height of this hedge. To be finished.		28 10 15
Proactive	Light column 7439 overgrown on pedway	Power Park	Parish Wardens	Cut back and trees crown lifted		28 10 15
Direct request from resident	Light column 9821 overgrown	Fox Drive	Parish Wardens	Site visit. Reported to County as it is in a location where it is not usual street light work undertaken by Parish Wardens.		28 10 15
Warwick Neale	Contractor damage to tree	Power Park	Parish Wardens	Site visit and mapped all remaining trees		29 10 15
Outreach work	contact to be made with useful organisations	St. Peters	Parish Wardens	Wildlife trust and EA contacted for partnership working		29 10 15
Outreach work	contact to be made with useful organisations	St. Peters	Parish Wardens	Contact made with Guiding groups		29 10 15
direct request from resident	request made for wood from fallen Oak Tree	St. Peters	Parish Wardens	Resident referred to Tree Surgoen		29 10 15
Events	Preparation for plaque installation on 5 11 15	Depot	Parish Wardens	One plaque and stand made up		29 10 15
Event Prep	Site meeting with rep from Keep Britain Tidy	Battenhall Park	Parish Wardens	Meet to discuss potential of future events on Duck Brook involving Keep Britain Tidy.		02 11 15
Customer service request	Fly tipped arisings	Ravenshill Close	Neighbourhood/ Parish Wardens	Start to remove dumped chippings		02 11 15
Reactive	Mowing required	Power Park, Orchid Close entrance	Parish Wardens	Mowed		02 11 15
Customer service request	Knotweed	Norton Pedway	Parish Wardens	Communication sent to resident, Mayor and County		02 11 15
County	Bund planting and strimmer damage to trees	Power Park	Parish Wardens	Report written for damage to trees		04 11 15
County	Bund planting and strimmer damage to trees	Power Park	Parish Wardens	Meeting with County, WN, AB and landscapers		04 11 15
Event	Vounteer event - installed fields in trust plaque at Orchid Close, Power Park entrance.					05 11 15
Customer service request	Fly tipping	Mole Pedway from Grasshopper	Parish Wardens	Referred to Enforcement Team and customer updated.	13 10 15	10 11 15
STP PC liaison meeting	Email list needed by Alan Tidy			Tracy to send Alan a copy of e-mail list of current Friends contacts.		11 11 15
STP PC liaison meeting	STP logo review			Sent current logo to Alan Tidy		11 11 15
STP PC liaison meeting	Battenhall tree planting plan	Battenhall Park	Parish Wardens	Planting plan shared for City Cllrs information		11 11 15
Community outreach	Battenhall tree planting plan	Battenhall Park	Parish Wardens	Article written about proposal for Newslink article		11 11 15
Direct request from Cllr	Over grown hedges	Farne Avenue	Parish Wardens / N'hood	investigated	09 11 15	11 11 15
Customer service request	Overgrown hedge	County ref	Parish Wardens / N'hood	cut back	05 11 15	11 11 15
Direct email	lamp post (9821) located in. Overgrown	Fox Drive, St. Peters	N'hood	reported to Highways Street lighting to complete	11 10 15	11 11 15
Roger Knight	Oak fail	Torridon Walk	Parish Wardens	Working group initiated via email		12 11 15
Customer service request	Hedge at Tansy Mrs Jones	Tansy close	Warden	Reduce hedge to fence height	01 06 15	13 11 15
direct request from resident	Swallow Close tree cut back and drainage inquiry	Norton Pedway	Parish Warden	Initial investigation with resident		13 11 15
Direct email	Flytip	Grasshopper (Mole Pedway)	Parish Wardens	reported to Enforcement after discussion	13 10 2015	13 11 15
direct request from resident	Swallow Close tree cut back and drainage inquiry	Norton Pedway	Parish Warden	emailed tree information to Council tree officer and await feedback on drainage enquiry		13 11 15
NewsLink	Articles written for magazine					16 11 15
direct request from resident	Oak fail	Torridon Walk	Parish Warden	Liaison with resident for Oak Tree as request to represent residents on working group		16 11 15
Parish Council	Funding opportunities		Parish Warden	Collated and updated funding document		16 11 15
Parish Council	Lagoon maintenance	St Peters Drive	Parish Warden	liaise with Council tree officer on future maintenance of lagoons.		16 11 15
Direct contact from resident	Tall hedge	Farne Ave	Parish Warden	Liaise with resident		18 11 15
Out reach work	Engagement with future partners		Parish Warden	Liaise with Worcestershire land Trust and pass on information		18 11 15
Parish Council	QEII plaques	Power Park	Parish Warden	install edging boards		18 11 15
Reactive	Flower beds	Power Park	Parish Warden	weeded and egded two beds		18 11 15
Customer service request	Knotweed	Norton Pedway	Parish Warden	Inject	10 10 15	