

Source initials	SR or	Issue	Location	Responsibility area	Action	Date Raised	Date completed
BE		Fly tipping	Ketch view point	N'hood	2 bags garden waste collected	16 09 15	16 09 15
reactive		littered area	Ketch view point	N'hood	1 bag collected	16 09 15	16 09 15
Chris Bedford		encroaching vegetation in play area	Batsford play area	N'hood	hedge cut back, strimmed and blown	16 09 15	16 09 15
SR SR 6726373 or 6743925		Shrub beds encroaching on to road and footway	Bicton Court	N'hood	cut back, strimmed and blown - one bed left as cars parked, to be finished	16 09 15	16 09 15
direct contact by resident		Vegetation encroaching rat problem	Bluebell pedway	N'hood	cut back, strimmed and blown	16 09 15	16 09 15
SR		resident complaint about hedgerow	Alton Road	Parish wardens	investigated, contact form left and land search requested	16 09 15	16 09 15
		Volunteer day: Wildflowers at St. Peters				18 09 15	18 09 15
Clr		Vegetation encroaching on access	Stallham Close		cut back, strimmed and blown	10 08	21/09/2015
TSU		event planning	Power Park	Parish Warden	Poster made		21/09/2015
TSU		event planning	Power Park	Parish Warden	Posters distributed onsite		21/09/2015
Liaison		News link article writing		Parish wardens		21 09 15	21 09 15
Liaison		Volunteer day posters taken down and replaced with new		Parish wardens		21 09 15	21 09 15
STP PC		Pedway overgrown require maintenance	Stallham Close	Parish wardens	cut back, strimmed and blown	07 08	21 09 15
CGLI		CGLI street survey					22 09 15
STP PC		Pedway overgrown require maintenance, fly tip and litter	Framlingham Close pedway	N'hood	inspected, found work and completed	10 08	24 09 15
Clr		Nettles along side pedway	Dereham Pedway	Parish Warden	inspected, found work and completed	23 09 15	24 09 15
proactive		Vegetation encroaching on access	Dereham / Norton pedway jnc	Parish Warden	cut back, strimmed and blown		24 09 15

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events		event planning	Power Park	Parish Warden	Management plan, event application completed		24 09 15
events		Macmillian coffee morning	Tesco	Parish Warden	Cakes made and dropped off		24 09 15
SR 6775821		Hedge in front of property wanted cut by resident	2 Alton Road	Parish Warden	Land reg to check responsibility; emailed customer to explain delay in contact		28 09 15
events		Litter Pick with Tesco staff	immediate area	Parish Warden	11 bags collected; 13 people attended		28 09 15
reactive		2 x fridge fly tipped	Norton Road	Parish Warden	2x fridge units collected		28 09 15
SR		Willow trees reported as an issue	Rainthorpe Road	Parish Warden	spoke with other residents whilst on site		28 09 15
reactive		Overgrown hedge	Starling Pedway	N'hood	Trim hedge, dispose of arisings		30 09 15
reactive		Overgrown hedge	Bath Road from St Peter's Drive roundabout to St Peter's Hill.	N'hood	Trim hedge, dispose of arisings		30 09 15
St. Peters Parish Council		Unauthorised vehicular access to Power Park has been raised as a concern	Power Park	Parish Wardens	Security review conducted onsite		05 10 15
Service Request		Knotweed reported	Norton Pedway	Parish Wardens	Training to use injection kit for knotweed		05 10 15
Events		volunteer recruitment		Parish Wardens	Emailed list of potential volunteers		05 10 15
Events		volunteer event	Power Park	Parish Wardens	Event evaluation 01 10 15		05 10 15
St. Peters Parish Council		Bund trees strimmed	Power Park	Parish Wardens	Emailed county enquiring when they plan to replace trees		08 10 15
Training					TSU CAT scanning refresher		08 10 15
Service Request		Resident concerned for hedgerow growth at rear of garden	Stroma	Parish Wardens	Report fully investigated, letter written to resident to communicate information and supporting documents		08 10 15

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Events	Scout group requested work party	Power Park	Parish Wardens	Event management plan, risk assessment, map and application completed		08 10 15
Service Request	Resident reported knotweed	Norton Pedway	Parish Wardens	Email to County to find landownership details		08 10 15
St. Peters Parish Council	Budgets	Various	Parish Wardens	Budgetary planning ideas for parish		08 10 15
St. Peters Parish Council	PC Liasion		Parish Wardens	Meeting with Bob Jenkins		08 10 15
Service Request	Overgrown vegetation on verge	Bath road	Neighbourhood/ Parish Wardens	Cut back with assistance from Tractor and flail. Litter patrol (2 bags), blow clear.		14 10 15
Direct request from resident	Hedge blocking path access	Tansy Close to Power Park	Neighbourhood/ Parish Wardens	Trim hedge, strim surrounding area, dispose of arisings.	14 10 15	14 10 15
Ongoing agreement	Grass cutting/strimming	Area 51	Parish Wardens	Strim grass as required. Also strimming of other sites throughout Power Park including memorial bench.		14 10 15
SR	Courtesy call to see if letter contents are understood	Stroma Ave	Parish Wardens	none - message left		14 10 15
Direct request from resident	email requesting tree work	Fox Drive	Parish Wardens	Tree policy sent to resident		14 10 15
Direct request from resident	email requesting tree work	Norton Road	Parish Wardens	Tree policy sent to resident		14 10 15
Events	10 10 15 scout event	Power Park	Parish Wardens	Event evaluation 10 10 15		14 10 15
CGLI survey	defect tarmac pedway surface	Battenhall Pedway	County	Reported to County		16 10 15
Events	5 11 15 poster promotion	Power Park	Parish Wardens	Poster completed		16 10 15
St. Peters Parish Council	Vegetation encroaching on to footway	Bath road	N'hood	customer and PC liaison email		16 10 15
SR	Knotweed reported	Norton Road Pedway	Parish Wardens	all info collected and response letter written to both residents.		16 10 15
Environment Agency	Unauthorised excavations on City land	Rainthorpe Ave	Parish Wardens	Information collected and fed back to EA, WN and County.		16 10 15

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Parish Council		Area 51	Power Park	Parish Wardens	Meeting onsite with Bob Jenkins, Alan Tidy, Chris Bedford, WN, AB and TSU		16 10 15
Warwick Neale		Mayoral planting	Battenhall Park	Parish Wardens	Printed area plans for tree planting plans		16 10 15
Warwick Neale		Mayoral planting	Battenhall Park	Parish Wardens	Site visit to plan planting		16 10 15
Events		5 10 15 event	Power Park	Parish Wardens	email poster, print and laminate poster, sign poster at Battenhall Park		19 10 15
Events		10 10 15 event	Power Park	Parish Wardens	email update of event to PC, Claire Nevill and Scouts		19 10 15
Direct request from resident		Resident wants hedge cut	Alton Road	Parish Wardens	Full investigation completed and resident contacted with outcome		19 10 15
Events		Church planning and event	St Peters Drive	Parish Wardens	Emailed church with forms and updated Amy on funds available for Church activities		19 10 15
Warwick Neale		Battenhall Tree planting	Battenhall Park	Parish Wardens	Survey completed for planting area		19 10 15
Kev Haines		Oak Tree fail	Torriden Walk	Tree Team	Area taped off from public access and waited until contractors		21 10 15
Events		Posters for 5 10 15 put up at Power Park	Power Park	Parish Wardens			21 10 15
St. Peters Parish Council		Parish Warden liaison meeting		Parish Wardens			21 10 15
Events		Festival working group meeting		Parish Wardens			21 10 15
SR		Hedge to rear of property	Bicton Ave	Parish Wardens	Told resident it will be cut in winter hedge cutting programme		21 10 15