

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 14th March 2019 at 7:30pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. A. Tucker, Mr. R. Knight, Mr. M. Johnson, Mr. M. Steele and Dr. D. Tibbutt. Also, present: one member of press.

1919 Apologies for Absence: Council received apologies from Cllrs. Mr. J. Kemp, Dr. P. Thorlby, Mrs. P. Clayton and County Cllr. Mr. S. Mackay

2019 Declarations of Interest: Cllrs Knight and Johnson declared an interest in matters relating to St Peter's Village Hall Association (SPVHA).

2119 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 14th February 2019.

Public Session: None present.

2219 Matters Arising: Cllr. Tucker again reminded Council that a new contractors agreement needs to be created for the Festival Organiser for 2019.

2319 Reports from District and County Councillors:

City Cllrs. Mr. Johnson and Mr. Knight gave a verbal update to Council regarding City Council matters.

2419 Financial Report:

a) The Clerk presented the financial position of Council and confirmed the most up to date bank statements show balances at £76k in the current account and £48k in the Money Market account.

b) The Clerk confirmed that ongoing claims with HMRC for previous VAT reclaims owed to St Peter's Parish Council have been reportedly paid in full.

c) The Clerk updated Council regarding the newly opened HSBC bank account to confirm that a phone meeting with a business specialist was planned to process the switching of accounts from COOP to HSBC. Following the successful switch of accounts any payments into the old COOP account will automatically be directed into the new account.

d) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200501	£182.29	HMRC	Deductions
200505	£182.29	HMRC	Deductions
200507	£60.00	DCK Accounting	Payroll
200502	£325.00	Mr G Walker	Newslink 139 edit
200503	£40.00	Information Commissioner	Member fee
200504	£200.00	C.O.S.A	Donation

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2519 Clerks Report: The Clerk presented recent correspondence and addressed administrative items including:

- a) Election 2019. The Clerk gave a brief verbal report regarding a recent meeting with City Council Electoral Services team. The meeting was to confirm arrangements for the upcoming election period. The Clerk confirmed particular dates to consider for Councillors wishing to stand for the next term and the process to follow.
- b) Festival 2019. Following confirmation from County Highways that the previously proposed bridge building will not be commencing until after the Festival date of 7th July, the Clerk in liaison with the Festival Organiser propose to move the Festival back to its original venue of Power Park. Council unanimously agreed to the proposal and gave the Clerk full authority to proceed with preparations in unison with the Festival Organiser.
- c) The Warden Scheme. The Clerk confirmed the Chairman has finally received a copy of the 2019/20 Service Level Agreement (SLA) from the City Council for the Parish Warden Service. The Chairman confirmed that the SLA would be on the Agenda for the next meeting for Council to consider.
- d) Park gym equipment. The Clerk confirmed that following recent interest by local residents and Councillors, the Clerk is researching potential means for funding a project to install outdoor gym equipment in St Peter's Parks. Council gave strong support for the scheme and encouraged the Clerk to make further enquiries and report back to Council in due course
- e) Planning. The Clerk stated that further communication has been received from County Highways regarding the proposed bridge installation. Council agreed that the Clerk is to liaise with Cllr. Kemp to formulate an appropriate response.

2619 Portfolio Holder Reports: The following portfolio holders provided reports to Council:

- a) **Green Spaces:** i) Cllr. Tidy updated Council regarding the latest environmental issues, including a brief review of FoStPP volunteer events including the ongoing project to install custom hand carved Oak signage in the parks and green spaces of St Peter's.
- ii). Council requested an update regarding the Village Green Status of Broomhall Green. The Chairman confirmed the application is still with the County Council for consideration.

b) Strategic Planning: Cllr. Tucker gave a brief verbal report regarding a recent meeting of SPVHA. The main outcome of the meeting was for SPVHA to explore the future of the facility with the property owner Tesco.

c) Finance: i) Cllr. Tucker raised the current agreement with SPVHA regarding the office and room booking arrangements. The current agreement will shortly expire following a two year period. Cllr. Tucker's proposal to make the arrangement a yearly review was unanimously agreed by Council. ii) Cllr. Tucker's proposal to raise the Clerk's expenses by £300 per year was unanimously agreed by Council.

d) Newslink: The current edition is being distributed. Council requested the Clerk seek a financial report from the Advertising Manager.

e) Other Matters: Cllr. Knight reported that following several instances of theft from a motor vehicle in Warndon Villages, the local Police team have been actively patrolling St Peter's.

2719 Date of Next Meeting: Confirmed as Thursday 11th April 2019 in St Peter's Village Hall at 7:30pm.

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Signed..... Chairman Date.....