

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Monday 26th November 2018 at 7:30pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. A. Tucker, Mr. M. Steele, Dr. P. Thorlby, Dr. D. Tibbutt, Mrs. P. Clayton, Mr. R. Knight, Mr. M. Johnson. Also present: County Cllr. Mr. S. Mackay.

9318 Apologies for Absence: Council received apologies from Cllr Mr. J. Kemp.

9418 Declarations of Interest: The Chairman and Cllr. Tibbutt declared an interest regarding Middle Battenhall Farm Land Action Group (MBFLAG). Cllr. Johnson declared an interest in SWDP response. Cllr. Knight declared an interest in the Cherry Orchard School Association.

9518 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Monday 29th October 2018.

Public Session: One resident in attendance to object to the proposed development of 30 Arden Road, St Peter's.

9618 Reports from District and County Councillors:

a) City Cllrs. Mr. Johnson and Mr. Knight gave a verbal update to Council regarding City Council matters, most notably; the landing site for the proposed pedestrian bridge over the A4440 into the Fields in Trust designated Power Park.

b) County Cllr. Steve Mackay gave a verbal update on County Council matters and provided a written copy of his report for the Clerk's record.

9718 Financial Report:

a) The Clerk presented the financial position of Council and confirmed the most up to date bank statements show balances at £86k in the current account and £48k in the Money Market account. The Clerk also confirmed receipt of the second instalment of the Precept from the City Council.

b) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200485	£213.92	A. Donaldson	Newslink advertising management
200484	£325.00	Mr G Walker	Newslink edit 138
200486	£887.00	ABC Print	Newslink print 138
200488	£182.09	HMRC	Deductions
200490	£500.00	Acorns Hospice	Festival donation

9818 Clerks Report: The Clerk presented recent correspondence and addressed administrative items including:

a) Confirmation that a date has been agreed for the landscaping of Area 51.

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b) A response has been received from the City Council regarding the application from Middle Battenhall Farm Land Action Group (MBFLAG) for the land known as Middle Battenhall Farm to be considered as an Asset of Community Value (ACV). The response from Phillipa Smith (Deputy Director for Economic Development and Planning, Worcester City Council) confirms that the application has been denied on the grounds that “the majority of the nominated land’s primary use is agricultural, and this is not a use which furthers the social wellbeing or social interests of the local community”. MBFLAG have communicated a strong desire to challenge the decision. Council unanimously agree to support MBFLAG where possible.

c) The Parish Council has received communication regarding the ongoing SWDP review. Closing date for the consultation period closes on 17th December.

d) Confirmation that following agreement at the last meeting, the Clerk’s contract has been amended to show quarterly payments from April 2019 onwards. This will reduce the fee for payroll processing paid by the Parish Council.

e) Council has received a request for a £200 donation from the Chair of COSA (Cherry Orchard School Association) to support a range of projects. Council agreed to the terms of the donation upon completion of the relevant application document.

f) Following an action at the last Parish Council meeting to progress the complaint procedure with HMRC regarding outstanding monies owed to the Parish Council for VAT reclaims; the Clerk presented correspondence from HMRC in the form of a letter of apology and the direct contact details for the office dealing with the complaint and the forward processing of the VAT reclaim.

9918 Portfolio Holder Reports: The following portfolio holders provided reports to Council:

a) Green Spaces: i) Cllr. Tidy updated Council regarding the latest environmental issues, including a brief review of recent FoStPP volunteer events including the ongoing project to refurbish the signage in Power Park.

ii) Cllr. Tidy’s request to authorise the expenditure of up to £200 to purchase timber and associated supplies to support the signage project throughout the green spaces of St Peter’s was unanimously approved by Council.

b) Finance: Cllr. Tucker’s resolution to adopt the draft 2019/20 budget was unanimously adopted by Council.

c) Festival: i) Cllr. Tidy’s resolution was unanimously agreed by Council

“The Clerk is authorised to secure, at the earliest opportunity, subject to Financial Regulations and at a self-employed contractual cost not exceeding £1500, the services of a person who in his opinion has suitable and relevant experience to act as the Festival Organiser for 2019.”

Following the successful adoption of the above resolution, Cllr. Tidy’s proposal that the Festival Working Party be reconstituted to oversee and support the planning of the 2019 Parish Festival was unanimously agreed.

ii) Cllr. Tucker suggested that the Financial Regulations require the Parish Council to have a financial procedure for the Festival and that one is therefore required.

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d) Website: Cllr. Thorlby gave a verbal report to confirm changes made to the Parish Council Website to remove old or out of date webpages. An additional resolution to agree further changes to the website was withdrawn following debate regarding future plans for the website as Council had not had sufficient time to fully consider the subject. It was agreed to address the issue at the next meeting.

e) Planning:

i) 30 Arden Road. Cllr. Knight gave a verbal report regarding the resubmitted planning application for development of 30 Arden Road, St Peter's. Council agreed to object to the application on the grounds of over-development.

ii) Middle Battenhall Farm. Cllr. Tidy raised an issue with the development at Middle Battenhall Farm taking place outside of the original planning application boundary.

Councillors to confer with Cllr. Kemp prior to sending a response to City Council.

f) Other matters: Cllr. Tucker suggested inclusion of a standing Agenda item for 'Matters Arising' to enable Council to review outstanding actions from the previous meeting.

10018 Date of Next Meeting: Confirmed as Monday 10th January 2018 in St Peter's Village Hall at 7:30pm.

Signed..... Chairman Date.....