

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Monday 29th October 2018 at 7:30pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. A. Tucker, Mr. M. Steele, Dr. P. Thorlby and Mr. M. Johnson.

8518 Apologies for Absence: Council received apologies from Cllrs. Dr. D. Tibbutt, Mrs. P. Clayton, Mr. R. Knight and Mr. J. Kemp.

8618 Declarations of Interest: None.

8718 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Monday 24th September 2018.

Public Session: None present

8818 Reports from District and County Councillors:

- a) City Cllr. Mike Johnson gave a verbal update to Council regarding City Council matters.
- b) County Cllr. Steve Mackay gave a verbal update on County Council matters and provided a written copy of his report for the Clerk's record.

8918 Financial Report:

- a) The Clerk presented the financial position of Council including the quarterly report on the financial position of Council and confirmed the most up to date bank statements show balances at £69k in the current account and £48k in the Money Market account.
- b) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200476	£341.76	SB Print	Festival programme
200477	£220.39	A. Donaldson	Newslink advertising management
200478	£330.00	Dor2dor	Newslink delivery
200479	£887.00	ABC Print	Newslink print 137
200480	£600.00	SPVHA	Room agreement
200481	£182.29	HMRC	Deductions
200483	£360.00	PKF Littlejohn	External audit

9018 Clerks Report: The Clerk presented recent correspondence and addressed administrative items including:

- a) Confirmation that the Warden has commenced work to remove timbers from the rotten bridge feature at Area 51 play area. The area will be landscaped and reseeded as soon as possible.
- b) Confirmation that the Clerk has finally received the External Audit report for FY 2017/18 certifying completion of the review.

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c) Following the success of St Peter's Parish Festival 2018, Council agreed to donate £500 to Acorns Children's Hospice. This comprised the sum raised by the Tesco Community Team at the Festival BBQ, together with an additional supplement from Council.

d) Confirmation that Cllr. Kemp has requested information regarding the ongoing timetable of roadworks and missing safety audit from County Highways.

e) The Clerk confirmed that the hardware update for the Vehicle Activated Signage (VAS) is progressing and the unit will be sent away for upgrade as soon as possible.

9118 Portfolio Holder Reports: The following portfolio holders provided reports to Council:

a) Green Spaces: i) Cllr. Tidy updated Council regarding the latest environmental issues, including a brief review of recent FoStPP volunteer events including the ongoing project to refurbish the wooden signs in Power Park.

ii) Cllr. Tidy's resolution to purchase 16 wooden signs for use in the parks at a cost of £80 each (total £1,280) was unanimously approved by Council.

iii) Cllr. Tidy confirmed that the Village Green Status Application is ongoing and is currently with County Highways for consideration.

b) Finance: Cllr. Tucker updated Council regarding a recent meeting of the budget working party and presented the latest version of the proposed Parish Council budget for FY2019/20. The final draft version of the budget will be distributed and proposed for adoption at the next Council meeting.

c) PACT: Cllr. Steele gave a verbal update regarding a recent PACT meeting and confirmed the next meeting of PACT would be 22nd January 2019 in St Peter's Baptist Church.

d) Website: Cllr. Thorlby had previously distributed a proposal for changes to the Parish Council Website. Council agreed that Cllr. Thorlby should proceed with the removal of old or out of date webpages and further agreed that Council would discuss the future of the website early in the New Year.

9218 Date of Next Meeting: Confirmed as Monday 26th November 2018 in St Peter's Village Hall at 7:30pm.

Signed..... Chairman Date.....