

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Monday 30th July 2018 at 7:30pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mrs. P. Clayton, Mr. M. Johnson, Mr. A. Tucker, Dr. D. Tibbutt, Mr. M. Steele, Mr. J. Kemp and Dr. P. Thorlby.

6718 Apologies for Absence: Council received apologies from Cllrs. Mr. R. Knight, and County Cllr. Mr. S. Mackay.

6818 Declarations of Interest: None received.

6918 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Monday 25th June 2018.

7018 Matters deferred from Annual Meeting:

a) Council reviewed and considered changes to the Financial Regulations. Cllr. Tucker's resolution was subsequently unanimously approved by Council:

"Council resolves to adopt the amended Financial Regulations as recommended by the Clerk and the Financial Portfolio holder"

b) Council reviewed and considered changes to the Standing Orders. Cllr. Tidy's resolution, as previously supported by Cllrs. Tucker, Knight and Tibbutt, was subsequently unanimously approved by Council:

"Council resolves to adopt the amended Standing Orders as recommended by the Clerk and the Chairman"

Public Session: No members of public present.

7118 Reports from District and County Councillors:

a) City Cllrs. Mr. Knight & Mr. Johnson gave a brief verbal update to Council regarding City Council matters.

b) Council noted a written update received from Cllr. Steve Mackay on County Council matters.

7218 Financial Report:

a) The Clerk presented a verbal financial report to Council and distributed a written quarterly report including the current financial position of Council as set against the annual budget. The Clerk also confirmed current bank balances with £77k in the current account and £48k in the Money Market account.

b) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200447	£325.00	Mr G Walker	Newslink edit
200448	£270.00	Pampered ponies	Festival
200449	£1000.00	Mrs S Archer	Festival organiser second

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			instalment
200451	£200.00	A Brooks Crazy Golf	Festival
200452	£45.00	Monkeys in motion	Festival
200453	£550.00	Boing	Festival
200454	£120.00	DJ Chris	Festival
200455	£160.00	K Chacksfield face painting	Festival
200456	£175.00	Freedom Leisure	Festival
200457	£246.00	Shaw Loos	Festival
200458	£220.00	Mr C Wild Magician	Festival

7318 Clerks Report: The Clerk presented recent correspondence and addressed administrative items including:

- a) Confirmation that the Clerk is still awaiting quotes for a potential slide to be installed at area 51.
- b) Presentation of the new short form Privacy Notice and an updated schedule of personal data. Council agreed to adopt the new versions of the documents and authorised their respective use on the Parish Council website.
- c) The Parish Festival was again hailed as a success following the attendance of an estimated 1000 people, mostly from the St Peter's area. Council paid tribute to the Parish Wardens, the Festival Organiser, volunteers and the Clerk for the hard work to ensure a successful Festival. Council agreed to confirm arrangements for providing a donation to Acorns Hospice following fundraising efforts on the day at a future meeting.

7418 Portfolio Holder Reports: The following portfolio holders provided reports to Council:

- a) **Green Spaces:** Cllr. Tidy updated Council regarding the latest environmental issues, including:
 - i) A brief review of recent FoStPP volunteer events, the planned practical project day with the Parish Wardens to install a boardwalk in Battenhall Park and an upcoming FoStPP project to reduce vegetation surrounding Grasshopper Park following antisocial behaviour in the play area.
 - ii) Liaising with the City Council regarding the provision of a memorial bench policy.
 - iii) An ongoing effort to attain Village Green Status within the important parks and green spaces of St Peter's. This follows several instances of unauthorised encampments on Broomhall Green and the discovery that Battenhall Park is not a protected green space.
 - iv) Confirmation that litter dropping around the MUGA continues to be a problem and is causing concern for local residents. Council questioned the future provision of the sheltered seating area and suggested further partnership working with local businesses and stakeholders in an attempt to remedy the situation.

b) **Planning:** Cllr. Kemp updated Council regarding the latest planning applications including confirmation that Council had not been notified regarding modifications to a farm building adjacent to a listed building and a scheduled monument within the Parish boundary. Cllr. Kemp to submit an objection to the City Council and investigate why the Parish Council had not been notified of this proposal.

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c) **Highways:** Cllr. Kemp updated Council regarding the latest Highways information including:

i) Confirmation to move the Parish Council Vehicle Activated Signage (VAS) to another location as defined via the County Council specification.

ii) Cllr. Kemp requested Council authorise the Clerk to purchase additional hardware to enable the VAS to collect traffic data. Council duly authorised the expenditure for such a purpose up to a maximum value of £500. The Clerk and Cllr. Kemp to progress the matter and report back to Council.

7518 Other Business:

a) Following several recent closures of the link road for roadworks and associated disruption to local residents, Council agreed it would be beneficial to again communicate with County Highways regarding the ongoing roadworks and to request clarification of proposed future works. Council agreed that Cllr. Kemp is to liaise with the Clerk in order to formulate a response to County Highways to request information such as the timescale of the pedestrian lighting currently in place and the outcome of the long overdue Safety Audit.

b) Following a reduction in services offered by the Council's website provider, Council briefly discussed the future needs for the Parish Council website and particularly its interaction with social media. Council noted that a free website was still available for use from the County Council and agreed to give further consideration to the matter at a future meeting. In the meantime, Council authorised the Clerk and Chairman to create social media pages for use by St Peter's Parish Council.

7618 Date of Next Meeting: Confirmed as Monday 24th September 2018 in St Peter's Village Hall at 7:30pm.

Signed..... Chairman Date.....