

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Monday 30th October 2017 at 7:45pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. A. Tucker, Mr. M. Johnson, Dr. P. Thorlby, Mrs. P. Clayton, Mr. R. Knight and Mr. R. Walker.

8417 Apologies for Absence: Council had received apologies from Cllr. Mr. J. Kemp and County Cllr. Mr. S. Mackay

8517 Declarations of Interest: None received.

8617 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Monday 25th September 2017.

Public Session: No members of public present.

8717 Reports from District and County Councillors: City Cllrs. Mr. Knight & Mr. Johnson updated Council regarding matters affecting the Parish, including:

(a) The City Council will be consulting on budget priorities with local residents via a drop-in event to be held on 16th November in St Peter's Village Hall.

(b) The Parish Council will be consulted regarding the potential implementation of a Public Spaces Protection Order (PSPO).

8817 Financial Report:

(a) The Clerk presented a verbal report on the current financial position of Council and confirmed that the second instalment of the precept has been received from the City Council. The most up-to-date bank statements show a balance of £77,178.50 in the current account and £47,944.12 in the Money Market account.

(b) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200398	£179.47	HMRC	Deductions
200393*	£330.00	Dor2Dor	Newslink delivery
200396	£30.00	DCK Beavers	Payroll August + September 2017
200391	£220.16	Ms. A. Donaldson	Newslink advertising management
200392	£600.00	SPVHA	Booking agreement
200394	£100.00	Communicorp	Clerk & Council Direct Publication + online
200395*	£220.00	ISBN Paul Middlebrough	Internal Audit
200397	£130.00	Creative Spaces	Website hosting

**replacement cheque*

8917 Clerks Report: The Clerk presented recent correspondence and addressed administrative items including:

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- i) Further quotes are to be obtained regarding remedial works to Area 51 Play area.
- ii) Confirmation that the Clerk now has access to the Clerks and Council Direct online service.
- iii) A letter received from a resident thanking Council following the successful resolution of an environmental issue reported via the Parish Council Surgery in September.
- iv) Progress has been made on the proposed Village Green application for Broomhall Green.
- v) Confirmation the Clerk has contacted the City Council regarding Abotsbury Court litter and ground maintenance issues. Council also requested the Clerk make further contact with the management company responsible for the area, Paul White Associates.
- vi) Cllr. Walker's resolution was unanimously agreed by Council:
"St Peter's Parish Council resolves to host bi-monthly surgeries between 6:30pm and 7:15pm Starting from November 2017 and agrees to review the service as required from May 2018."
- vii) Council agreed the date for the Annual meeting of the Parish Council as 14th May 2018.
- viii) Council agreed to spend an amount not exceeding £50 on signage for the Parish Council Office.

9017 Casual Vacancy: No requests were received.

9117 Portfolio Holder Reports: The following portfolio holders provided reports to Council:

a) Finance: Cllr. Tucker presented a verbal report regarding the status of budget preparations for financial year 18/19. Council noted an upcoming Budget Working Party meeting.

b) Strategic Planning: Council discussed the proposed Strategic Principles document as previously circulated via email. Cllr. Tucker requested and duly received feedback from Council regarding the document with potential variations to be considered at a future meeting.

c) Parish Festival: Council agreed unanimously to the principle of holding a Parish Festival in 2018 subject to the provision of the necessary funding within the 18/19 Council budget. The provisional date was agreed as Sunday 22nd July 2018.

d) Green Spaces: Cllr. Tidy updated Council regarding the latest environmental issues, including:

i) Council noted the City Council Parish Warden report.

ii) Council noted the recent work of the Friends of St Peter's Parks group to continue to plant numerous Daffodil bulbs throughout St Peter's. The Bulbs have been funded via the Parish Council. Next event is with assistance from River School pupils on 10th November with a regular FoSPP event on 14th November meeting at the green space on the corner of Bath Road/St Peter's Drive. The group are expected to be in this area until December.

iii) Confirmation that Area 51 play area is again in need of replacement timbers.

iv) Cllr. Tidy confirmed he is seeking clarification regarding the Parish Warden contract for the next financial year as soon as possible.

(e) Highways: Cllr. Walker gave a verbal update regarding the latest Highways matters, including:

i) Confirmation that proposed overnight road closures on the A4440 are expected to clash with the Victorian Fayre held in the City.

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ii) The continually delayed Safety Audit for the newly modified A4440 is still unavailable. With this in mind, Council agreed that a Freedom of Information request should be made to the County Council with the intention of progressing the matter.

iii) Following discussion, Council unanimously agreed to a modified version of Cllr. Walker's resolution:

"St Peter's Parish Council resolves to spend an amount not exceeding £2500, to include a £500 contribution from County Cllr. Mr. Mackay, to purchase a Vehicle Activated Sign (VAS) and agrees to transfer money from reserves to cover said amount and authorises the Clerk to make the necessary arrangements."

(f) **Newslink:** Cllr. Knight updated Council regarding the Parish Council publication, including:

i) Confirmation that due to various issues, advertising revenue is down by 20% compared to recent years.

ii) Confirmation that a meeting of the Newslink Working Party is due to be held on 9th November.

9217 Date of Next Meeting: Confirmed as Monday 27th November 2017 at 7:45pm in St Peter's Village Hall.

Signed.....

Chairman

Date.....