

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Monday 26th June 2017 at 7:45pm** in the **Village Hall, St Peter's**.

Present: Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. A. Tucker, Mrs. P. Clayton, Mr. R. Knight, Mr. M. Johnson, Mr. J. Kemp, Mr. R. Walker and Mrs. D. Degville.

Attending: A member of the public.

5917 Apologies for Absence: Council had received apologies from Cllr. Mr. P. Thorlby and County Cllr. Mr. S. Mackay.

6017 Declarations of Interest: None received.

6117 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Friday 19th May 2017.

Public Session: A member of the public commented that there are several litter hotspots throughout the estate at present. In response, the Chairman reminded members that the next community litter pick is on Thursday 27th July meeting at 10:30am at Tesco play area.

6217 Reports from District and County Councillors: City Councillors Knight and Johnson gave a verbal report regarding the latest City matters. Items affecting the Parish include:

- i) Ongoing issues with lighting, acoustic fencing and the management plan at the recently opened retail stores on the A38.
- ii) Confirmation regarding phase 3+4 of A4440 road improvements. A resident had contacted Cllr. Knight directly to express concern regarding the volume of vegetation removed at the rear of their property to purportedly enable contractors to progress work surrounding the railway bridge on Crookbarrow way.

County Councillor Mackay was unable to attend and had prepared a written report regarding:

- iii) The latest A4440 information regarding phase 4 of the Carrington bridge improvements.
- iv) Confirmation that the project team are continuing to monitor the road crossing issues at the newly modified Norton/Crookbarrow way Roundabout. Lollipop men will continue to be present to assist pedestrians crossing the road until the results of the safety audit are released.

6317 Financial Report:

(a) The Clerk presented a verbal report on the current financial position of Council and confirmed the most up-to-date bank statements showing £90,350.21 in the current account and £47,944.12 in the Money Market account.

(b) Council considered and approved the 2016/17 unaudited accounts as recorded in section 2 of the Annual Return 'Accounting Statement' and authorised the Clerk to submit for external Audit.

(c) Council agreed payment of accounts as presented at the meeting as follows:

Cheque Number	Amount	Payable To	Reason for Payment
200349	£219.80	Ms. A. Donaldson	Newslink Advert management

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200351	£220.00	ISBN	Internal Audit
200352	£436.91	HMRC	Tax deductions
200353	£179.47	HMRC	Tax deductions
200355	£330.00	Dor2Dor	Newslink delivery
200356	£66.00	DCK Beavers	Payroll
200357	£160.00	The Glow Show	Festival 17
200358	£275.00	Waveform	Festival 17
200359	£222.00	Shaw Loo's	Festival 17
200360	£80.00	Monkeys in Motion	Festival 17
200361	£90.00	All Sorts Performing Arts	Festival 17
200362	£120.00	Freedom Leisure	Festival 17
200363	£150.00	Daisy Face Painting	Festival 17
200364	£595.00	Event Higher	Festival 17
200365	£180.00	Pampered Ponies	Festival 17
200366	£176.04	Mrs. S. Archer	Festival 17
200367	£140.00	Creation Station	Festival 17

6417 Correspondence and Administrative Matters:

(a) The Clerk presented recent correspondence including:

i) As directed by Council at the last meeting in May (5217), the Clerk has been in communication with users of the Village Hall to explore the possibility of moving regular Parish Council meeting dates to the second Monday of the month to avoid Bank Holiday meeting clashes. Initial consultations appear to demonstrate that although moving meeting dates may be possible in the future, it is not currently feasible due to other Hall users having live advertising campaigns regarding proposed meeting dates. As a result, the existing schedule of Parish Council meetings will remain until further notice.

ii) Confirmation of the continuation of Parish Council Insurance with Came & Company.

iii) Council received communication from a resident concerning the development of Arden Road and was duly directed to the principle planning authority in respect of this application; the City Council.

iv) Council received an email from a resident thanking the 'lollypop men' currently assisting pedestrians crossing the road on the newly developed Crookbarrow Way/Norton roundabout and also expressing concern regarding the lack of permanent pedestrian crossing provision.

(b) Council unanimously agreed to the final revision of the City Council Parish Warden Agreement and duly authorised the Clerk to sign on behalf of Council.

(c) Council received nominations and duly agreed to appoint Cllrs. Knight and Clayton to serve on the Worcester City Council Standards Committee.

6517 Portfolio Holder Reports:

a) **Green Spaces:**

i) Council noted the City Council Parish Warden report.

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ii) Cllr. Tidy gave an update regarding the work of the Wardens including the installation of the new bench in Battenhall Park. Initial feedback suggests the bench appears to be popular with park users.

iii) Cllr. Tidy gave a brief review of recent Friends Group activities involving volunteers including the project to enhance Power Park in preparation for the Festival on 23rd July. The next event is again in Power Park on the 11th of July and will be followed by a community litter pick on the 27th of July meeting at Tesco play area at 10:30am.

iv) Cllr. Tidy notified Council that work was in progress to produce a price list for bulbs for Autumn planting and that a formal resolution to that effect may be submitted at the next meeting in July.

(b) Finance: Finance portfolio holder Cllr. Tucker requested that Council consider and nominate Councillors to serve as bank account signatories and for the amendment of the recorded Organisation Registered Address of the Parish Council and therefore proposed the following resolutions for formal agreement by Council:

i) *'Council shall adhere to the Certified copy of Resolutions as defined by the banking establishment and provided at the meeting and duly authorises the Clerk to make the necessary arrangements to update the list of additional signatories to draw on the Parish Council bank account'*

ii) *'Council shall authorise the Clerk to amend the Organisation Registered Address as documented in bank mandate to 'St Peter's Parish Council, St Peter's Village Hall, Worcester, WR5 3TA'*

Council formally and unanimously agreed to both resolutions.

(c) PACT: Cllr. Kemp gave a verbal report regarding the latest PACT meeting, including:

i) Continued reports of anti-social behaviour on the Baptist Church car park

ii) Reports of speeding and/or noisy vehicles using St Peter's Drive.

iii) Reports of mopeds using Pedways in the area.

iv) Roach Close lighting issue- funding may be available to install low-cost lighting.

v) An increase in the reports of instances of graffiti in the area.

vi) Continued issues with the pedestrian crossing provision on the newly developed Crookbarrow/Norton roundabout.

vii) Next PACT meeting is 19th September 7pm at the Baptist Church.

(d) Highways: Cllr. Walker gave a verbal update regarding the latest Highways matters, including:

i) The Safety Audit for the A4440 Crookbarrow Way continues to be delayed. Cllr. Walker confirmed to Council that constant communication is being sought with the relevant Highways personnel and will update Council when possible.

ii) Positive feedback was receiving regarding the recent open session with Highways in the Village Hall.

iii) An untaxed vehicle continues to be parked on Broomhall Green, the City Council and DVLA are aware of the vehicle.

iv) Cllr. Walker suggested it may be beneficial to install 'Vehicle Activated Signage' in the Parish, especially on St Peter's Drive. **Action:** Following the success of the VAS scheme in Warndon Villages, Cllr. Walker to contact Warndon Parish Council for more information.

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v) Positive feedback was offered by multiple Councillors regarding the Highways phase 4 open session/consultation in St Peter's Baptist Church.

vi) Following input from several Councillors, it was agreed that Cllr. Walker would formally respond to Highways on behalf of the Parish Council regarding suggestions and comments relating to phase 4 (Carrington Bridge to Powick) of the A4440 road improvements and regarding the pedestrian crossing point on Crookbarrow Way/Norton roundabout.

vii) The Chairman suggested it may prove beneficial for the residents of the Parish if Highways were to consult the Parish Council regarding the future development of the Ketch viewpoint area and the proposed pedestrian underpass of the Carrington Bridge.

viii) Highways have confirmed the continued use of crossing patrols at the Crookbarrow Way/Norton roundabout while long-term options are being explored.

6617 Date of Next Meeting: Confirmed as Monday 31st July 2017 at 7:45pm in St Peter's Village Hall.

Signed.....

Chairman

Date.....