

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 28<sup>th</sup> September 2015** at **8.15 pm** in the **Village Hall, St Peters**, following a training session prior to the Council Meeting.

**Present:** Chairman Cllr Mr. P. Thorlby, Cllrs. Mrs. B. Wheeler, Mr. R. Walker, Mr. A. Tidy, Mr. A. Tucker, Mr. G. Rowe, Mrs. P. Clayton.

**Attending:** City Cllr. Mr. R. Knight and Cllr. Mr. M. Johnson, Mr. D. Edgerton (Duckworth Worcestershire Trust), Local Police team members PCSO Sarah Hughes and PC Ed Shotton, Tesco representatives Jo Jenkins and Joanne Pitt and a Press reporter.

**7215 Apologies for Absence & Declarations of Interest:** Council received an apology from Cllr. Mr. T. Widdows and County Cllr. Mr. M. Bayliss

**7315 Adoption of Minutes:** Council agreed and adopted the Minutes of the Parish Council Meeting held on Monday 27<sup>th</sup> July 2015.

## **7415 Casual Vacancy:**

Council were asked to consider co-opting a new Councillor. A self – nominated co-optee who had already notified the Clerk of his willingness to serve as a Councillor for the current electoral period was in attendance. Details of the nominee was provided and Council unanimously resolved to co-opt the qualified elector Mr. John Kemp as Councillor. The co-opted Councillor then signed the obligatory Acceptance of Office document and was provided with other obligatory documents for completion. In addition, informative books and publications were provided to the new Councillor. The Chairman and Council welcomed him to the Council table.

## **7515 Public Session.**

The Chairman adjourned the meeting to allow public participation. Tesco St Peter's staff gave a brief review of their role within the community and the positive outcome of the recent joint litter picking event between St Peter's Parish Councillors and Tesco staff. Local policing representatives gave a brief review of recent police matters. City Cllr. Mr. R. Knight thanked those who had donated to a recent charity event in aid of Mayoral Charities Acorns Children's Hospice, Daisy chain Benevolent Fund and Sight Concern Worcestershire. City Cllr. Mr. M. Johnson informed members of a full Council meeting on Wednesday 30<sup>th</sup> September to discuss Council matters including SWDP and the proposed outsourcing of City Council Cleaner and Greener staff.

## **7615 Planning Matters:**

(a) No further update was available on SWDP apart from that published on the SWDP web site.

## **7715 Administrative Matters & Correspondence:**

(a) The Clerk provided a short Newlink update including the current financial position of the publication. Members were also informed that the current editing agreement with Rumservice would unfortunately soon be coming to an end and a new editing

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arrangement would need to be made as soon as possible.

(b) The 'community facilities' item was agreed to be discussed within the confidential session, to be held at the end of the meeting.

## **7815 Warden's Report and Friends of Power Park;**

(a) Council received a report from Worcester City Cleaner and Greener, together with a verbal update presented by Cllr. Mr. A. Tidy in respect of the local environment and St Peter's parks issues. Cllr. Mr. A. Tidy also expressed serious concern regarding the on-going maintenance issues of Area 51 and suggested an on-site meeting between relevant City and Parish Council representatives to discuss matters as soon as possible.

(b) Council formally received the final full report on St Peter's Festival including a final financial Statement. The Chairman requested formal thanks be recorded for the Assistant Clerk and Cllr. Mrs. B. Wheeler for their ongoing contribution to the Festival. Cllr. Mrs. B. Wheeler gave a short review of the financial position of the 2015 Festival and tentative arrangements for a potential Festival in 2016. This included a plea to Council for volunteer support, and the formation of a dedicated Festival working party or advisory group.

## **7915 Accounts, Financial Matters:**

(a) Council agreed payment of accounts received and presented as follows:

HMRC deductions.....	£489.83
DCK Beavers, PAYE accountants.....	£24.00
Grant Thornton.....	£240.00
Clerks and Councils Direct.....	£24.00
ABC Print, Newslink.....	£815.00
Worcester City Council, 2 <sup>nd</sup> hand bin.....	£100.00
Worcester City Council, 1 <sup>st</sup> half 2015/16 Warden Scheme...	£4800.00
Dor2Dor, Newslink distribution.....	£330.00
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Worcester Community Trust, Room hire.....	£72.50

(b) The Clerk presented a short report on the End of Year Accounts Audit. This included updating members on a financial process issue currently being discussed between the Internal and District Auditor.

(c) Council agreed nem.com to accept the Chairman's proposal to form a working party to make recommendations in respect of the budget for the financial year 2016/2017. The working party to report back at the October Parish Council meeting.

(d) In respect of Parish Warden costs for the next financial year, the Chairman and Cllr Mr. A. Tidy had previously met with Head of City Council Cleaner and Greener, David Sutton and could confirm to Council the same funding formula and escalator applied as for the current year. Cllr. Mr. A. Tidy agreed to include a proposal in the budget submission, for consideration at the October meeting.

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**8015 Confidential Item:**

Matters relating to confidential correspondence with Worcester City Council were discussed by members.

**8115 Date of Next Meeting:**

Confirmed as Monday 26th October 2015 at 8:15pm, preceded by the third training session commencing at 7.00 pm. Prior to this, a Budget Working Group Meeting was agreed for Thursday 15th October 2015 at 7.30pm at the Ketch.