

St Peter the Great County Parish Council

Annual Meeting of the Parish Council 18th May 2015.

N.B. Members completed and signed the obligatory documentation before joining the Council table or acting as a Councillor.

Present: Chairman, Cllr Thorlby, Cllrs Mrs B. Wheeler, Mrs. P. Clayton,

Attending: Mr. D. Edgerton (Duckworth Trust), Mr. A. Tidy, Mr. R. Walker, Mr. G. Rowe, Worcester News Reporter, Mr. I. Craig.

- (1) **Election of Chairman:** There was a single nomination for Cllr. P Thorlby to be elected Chairman; proposed by Cllr. Mrs Clayton and seconded by Cllr. Mrs. Wheeler and was unanimously agreed. The duly elected Chairman immediately took the Chair, and signed the obligatory declaration of Acceptance of Office to serve during the current year.
- (2) **Apologies for Absence & Interest Declarations:** No interests were declared . Apologies were received from Cllr. M. Johnson, City Councillor R. Knight and County Councillor M. Bayliss
- (3) **Co-option of Councillors:**

Council were asked to consider co-opting three new Councillors. Three self – nominated co-optees who had already notified the Clerk of their willingness to serve as a Councillor for the current electoral period were in attendance. Details of the nominees were provided and Council unanimously resolved to co-opt the following qualified electors as Councillors.

 - (i) Mr. Alan Tidy, 10 Stuart Rise, off Redhill Lane, Worcester WR5 2QQ.
 - (ii) Mr. Ross. Walker, 12 Dace Road, St Peters, Worcester WR5 3BZ
 - (iii) Mr. Gregory Rowe, 47 Timberdine Avenue, Worcester, WR5 2BD

The co-opted Councillors then signed the obligatory Acceptance of Office document and were provided with other obligatory documents for completion. In addition, informative books and publications were provided to new Councillors. The Chairman and Council welcomed them to the Council table.
- (4) **Confirmation of Minutes:**

Council agreed the Minutes of the Parish Council meeting held on Monday 27th April 2015, and were signed by the Chairman.
- (5) **Election of Vice Chairman and Agree Councillor's Portfolios:**

Cllr.Mrs Wheeler proposed that Council elect Cllr. Mrs P. Clayton as Vice-Chairman to serve for the current year. This was seconded by Cllr G. Rowe and unanimously agreed.

In respect of the allocation of Member's portfolios, it was accepted that previously existing Members would continue with their previous portfolios and responsibilities until the current review had been completed

St Peter the Great County Parish Council

(6) Accounts and Finance:

- (a) Council accepted and authorised renewal of a 2015/2016 insurance policy in the sum of £658.99, to include acceptance by Came & Co that the inspection frequency of Area 51 to be fortnightly instead of weekly.
- (b) Council unanimously authorised the Clerk to submit draft annual accounts to the Auditors.
- (c) Council had received Newslink contract proposals from Mrs. S. Lloyd-Rumens the contents of which were confidential information, in view of which the Chairman's proposal that 'Council do agree to accept the proposed contract and start date, subject to the Chairman's final agreement by discussion with Mrs. S. Lloyd- Rumens and Mr. A. Jarman' seconded by Cllr. Mrs. Wheeler, was unanimously agreed.
- (d) The financial requirements for the Festival and a current budget, as explained by Cllr. Mrs Wheeler, was noted. Necessary pre-payments and several cash floats were detailed, discussed and approved. It was unanimously decided that Council would provide Cllr Mrs Wheeler with a single cheque of £380.00, following a proposal from Cllr. Mrs Clayton, and seconded by Cllr. A.Tidy, to enable her to finalise arrangements for the festival. It was also confirmed by Cllr. Mrs. Wheeler that, during her imminent holiday absence, Sixways staff (Mr .A. Booth and Ms Michelle Newall) would continue to manage the festival arrangements.
- (e) Council approved payment of accounts presented as follows:

Worcester Community Trust, room hire.....	£ 62.50
Sarah Lloyd-Rumens, Newslink format, replacement cheque.....	£250.00
Came & Co, annual insurance.....	£658.99
B Wheeler, festival costs and floats.....	£380.00

(7) Planning Matters:

There were no consultations received or any urgent planning matters requiring attention.

(8) Date of Next Meeting:

Council confirmed the proposed date of the next meeting as Monday 29th June 2015. Cllr. Mrs Clayton Apologised in advance for not being able to attend.