

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 30<sup>th</sup> March 2015 at 7.45pm** in the **Village Hall, St Peters**.

**Present:** Chairman; Cllr P. Thorlby, Cllrs. Messrs. G. Rowe, A. White-Bower, G. Rowe, M. Johnson, I. Done, Mrs B. Wheeler, Mrs. P. Clayton,

**Attending:** City Cllr. R. Knight, 4 members of the public, Press reporter.

**2715 Apologies for Absence:** Council formally received apologies for absence from: Cllr. Mrs. E. Bullock; County Cllr. M. Bayliss.

**2815 Declarations of Interest:** There were no declarations of any interests.

**2915 Adoption of Minutes:** Council agreed and adopted the Minutes of the Parish Council Meeting held on Monday 23<sup>rd</sup> February 2015.

**3015 Public Participation:** The Chairman admitted input and concerns from members of the public, which were noted for future reference by Council when dealing with related issues, particularly in respect of the use of double-deck buses along St Peter's Drive, the currently unused old Homebase site and the overgrown play area at Falcon Close.

**3115 Planning Matters:**

- (a) No new consultations had been received.
- (b) Council had not received any updated information in respect of the proposed St Modwen pedestrian/cycle-way bridge and development.
- (c) Cllr. M. Johnson reported the beginning of clearance work on phase two of the current local road alterations. The Clerk was asked to write a suitable letter to County Highways in support of City Cllr. R. Knight's campaign for a safety barrier to be provided along the whole length of the Crookbarrow to Whittington footway for the protection of school children, pedestrians and cyclists.
- (d) The Clerk was asked to send a suitable response to the latest SWDP consultation and proposed outline planning application MHDC 13/000656/out. to comply with the deadline provided. Recent consultation documents had already been circulated to Members via e-mail. Members agreed to submit comments to the Clerk for inclusion.

**3215 Administrative Matters & Correspondence:**

- (a) All relevant correspondence and information was made available to the meeting.
- (b) No new information in respect of Area 51 had been provided. The Chairman agreed to write to the Architect to obtain clarification on the repair process and a date for the commencement of the remedial work under warranty.
- (c) The Chairman reported that he had exchanged communication with the General Manager for First Group buses in the Midlands regarding residents concerns as previously reported. Whilst stating that First Group will continue to use double-deck buses for operational reasons, the General Manager acknowledged residents concerns. He was aware of the comments from residents in the area and assured us that this will be considered when making any future changes. In addition, changes to operations on Saturdays have been made, and it is promised

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that there are to be no scheduled double deck journey through St Peters from 18th April. Please note this is Saturdays only. The Chairman agreed to continue dialogue with First Group with an aim of achieving better mutual understanding.

## **3215 continued**

- (d) Members resolved following motion submitted by the Chairman; that this Council do now:
1. adopt the proposed data protection policy (circulated to Members on 1st March 2015).
  2. approve the application to register the Parish Council with the Information Commissioners Office (ICO) as a data controller.  
(A copy of the form had already been circulated to the Members by e-mail).
  3. approve payment of the ICO fee".
- (e) Following a proposal from by the Chairman, seconded by Cllr. G. Rowe, it was resolved that the Parish Warden agreement for the year 2015/2016 be accepted and signed by the Chairman.

## **3315 Accounts, Financial Matters:**

- (a) Payment of accounts as presented to Council was agreed:
- |   |          |
|---|----------|
| Worcester City Council, festival license.....                   | £ 61.00  |
| Worcester City Council, festival event license.....             | £ 21.00  |
| Duckworth Trust, Power Park signage.....                        | £1440.00 |
| Worcester City Council, 2 <sup>nd</sup> half Warden Scheme..... | £3600.00 |
| CALC, subscriptions 2015.....                                   | £ 927.36 |
| DCK Beavers, PAYE admin.....                                    | £ 24.00  |
| Wyevale Nurseries, VAT omitted previous payment.....            | £ 40.00  |
| ICO, Data Protection registration.....                          | £ 35.00  |
| Worcester Community Trust, room hire.....                       | £ 37.50  |
- (b) Council gave approval for the replacement of a refurbished litter bin from Worcester City Council at a cost of £100 inclusive of fitting.
- (c) The Clerk reported that the Annual Audit had been set for 3<sup>rd</sup> July 2015 by Grant Thornton (District Auditors)

## **3415 Recruitment of Assistant Clerk:**

- (a) The Chairman informed Council that just two applications had been received for this post and following an interview of both applicants on 28<sup>th</sup> March 2015 by the Appointment Panel their recommendation was that Mr. A. Booth be appointed. Following a proposal from the Chairman, seconded by Cllr Mrs Wheeler, Council unanimously resolved to appoint Mr A. Booth to the post, with a provisional start date of May 2<sup>nd</sup> 2015 subject to agreement of a satisfactory contract of employment. The Chairman to make the necessary arrangements in liaison and with the help of the Clerk.

## **3515 Friends of Power Park Report:**

- (a) Warden's reports had already been circulated by e-mail to Members.
- (b) Cllr. M. Johnson (Chairman of FOPP) gave a Power Park end of year report, which included an Abbotsbury Court clear up, unused signage removal, a Pedway repairs request to County Highways, trees and hedging, a proposed 'report card' for public and general use, to report any environmental items

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requiring attention, as well as the new signage for Power Park that the Parish Council had already purchased from the Duckworth Trust. He confirmed that he was arranging for the Annual Parish Meeting to be based on an FOPP theme to attract more members and support.

- (c) Cllr. Mrs Wheeler gave a full update on arrangements for the Summer Festival.

## **3615 Community Notice Board**

The Clerk updated Council in respect of the Community Notice Board which Tesco's recently confirmed they had inadvertently disposed of during the Store re-furbishments some time ago. The Clerk agreed to include this reduction of fixed assets in the end of the year accounts for Audit in compliance with Audit Regulations.

## **3715 Date of Next Meeting:**

- (a) Agreed date: Monday 27<sup>th</sup> April 2015 at 7.45pm.

Signed..... Chairman                      Date.....