

St Peter the Great County Parish Council

DRAFT Minutes of a meeting of the Parish Council held on **Monday 23rd February 2015 at 7.45pm** in the **Village Hall, St Peters**.

Present: Chairman; Cllr. P. Thorlby; Cllrs M. Johnson, Mr. I. Done. Mrs. P. Clayton, Mrs. B. Wheeler, Mr. G. Rowe, Mr. I. Done.

Attending: County Cllr. M. Bayliss, City Cllr. R. Knight, Newslink Mr. A. Jarman
A member of the public and a Press reporter.

The Vice-Chairman, Cllr. M. Johnson, took the Chair because of unavoidable circumstances causing the late arrival of the Chairman.

1715 Apologies for Absence: Council formally received an apology for absence from Cllrs A. White-Bower, Mrs. E. Bullock, R. Mcfarlane..

1815 Declarations of Interest: Members had no interests to declare.

1915 Adoption of Minutes: Members agreed and adopted the Minutes of the Parish Council Meeting held on Monday 26th January 2015.

The Chairman arrived at this point and took the Chair.

2015 Planning Matters:

- (a) No new consultations were received.
- (b) There was no further update in respect of the SWDP planning issues. Council noted that consultation had only just been received in respect of an outline planning application for 2204 new dwellings proposed by Wellbeck Land on land between St Peters, Kempsey and Norton. Members agreed to defer consideration until they had fully considered the content and details
- (c) Council were briefly updated by Cllr Johnson in respect of the Bridleway bridge and alterations. His main update included the night closures of Broomhall Way for the surfacing of the carriage ways; the imminent removal of trees and vegetation along Crookbarrow Way as the beginning of the second phase of the Southern Link alterations; a second and also a supplementary bund at the Norton end of the Broomhall Way. Cllr. Johnson also reported that the planting of trees to replace those removed along Broomhall Way had begun as a result of £14,000 funding received as part of the scheme. He also reported that the Pedway bridge, funded by St Modwen as the developers, would now be designed by County Council before presenting plans and design to the City Council for approval. Local consultation was anticipated to take place during that process.

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2115 Administrative Matters & Correspondence:

- (a) All relevant correspondence or information had been circulated to Members by e-mail.
- (b) The Clerk had been unable to obtain any progress in respect of Area 51, other than the most recent inspection and repair report from the City Council Play Area Inspector.
- (c) Council was informed by the Clerk that no responses had been received to a letter sent to 'First Bus' regarding resident's concerns about the use of double-decker buses along St. Peter's Drive. The Clerk was asked to facilitate a meeting locally with First Bus as soon as practical.
- (d) In the light of the received notification from Newslink advertising manager (Alan Jarman) of his intention to step down by March 2016, Council requested the Chairman (with the support of the Clerk) to: (1) initiate discussions with the current Newslink Editor (Sarah Lloyd-Rumens) to develop a written proposal for the ongoing production and management of Newslink to include management of the advertising, and (2) through discussion with both Sarah Lloyd-Rumens and Alan Jarman, develop a proposed transition-plan to ensure continuity of Newslink to the high standards expected by St Peters residents. The outcome of these discussions to be presented to a future council meeting for decision, without prejudice or commitment until such time as the Council makes a decision to adopt them.

2215 Accounts, Financial Matters:

- (a) Council resolved to authorize the Clerk to purchase eighteen trees/shrubs to replace unavoidable losses within Power Park from Wyevale Nurseries, at an advantageous discounted rate of £187.00 and a sum for delivery of £40, all plus VAT.
- (b) Payment of accounts received and presented to Council were agreed as follows:

DCK Beavers, PAYE admin.....	£ 24.00
HMRC, PAYE deductions.....	£ 371.41
Worcester City Council; Festival admin.....	£ 402.60
Worcs. Community Trust; Hall hire.....	£ 75.00
Wyevale Nurseries; trees/shrubs Power Park.....	£ 227.00
ABC Print; Newslink.....	£ 815.00
Dor 2 Dor, Newslink distribution.....	£ 275.00
- (c) Council's approval for the replacement of a damaged litter bin was deferred pending a search for a more advantageous price, and also establishing what serviceable bins may be available from Worcester City Council. Cllr Knight agreed to make enquiries at the City Council depot.

2315 Recruitment of Assistant Clerk:

- (a) The Chairman invited the council to consider and adopt his proposed "Employee Recruitment and Appointment Policy and Process". This was seconded by Cllr. Mrs. Clayton , agreed and adopted nem com.
- (b) The Council, having adopted the above policy, appointed a Member's selection panel to consist of the Chairman, Vice Chairman and Cllr. G. Rowe to deal with the vacant post of Assistant Clerk currently being advertised

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2415 Friends of Power Park Report:

- (a) Cllr. M Johnson, Chairman of FOPP updated Council on the recent meeting and the current status of FOPP including
- (b) Cllr Mrs. Wheeler presented the latest projected costs and detailed arrangements for St Peter's Festival 2015 which Council noted. The agreed principle is that the festival is not about raising money and where judged appropriate by the festival planning group the events should be free at point of use. Council were appreciative of the hard work of the group and for the positive progress.

2515 Clerk Request Items.

- (a) The Clerk sought guidance from Council in respect of the community notice board belonging to the Parish Council, currently believed to be located at Tescos and controlled by them. Cllr. Rowe agreed to liaise with the Clerk in dealing with this issue on behalf of the Council.
- (b) A report prepared by the Warden indicated a number of serious Pedway faults. It was agreed that the Clerk should obtain the assistance of County Cllr. M. Bayliss in obtaining rectification by the County Council.

2615 Date of Next Meeting:

- (a) Agreed date: Monday 30th March 2015 at 7.45pm.
- (b) A further suggestion for an Annual Meeting format was to provide a Festival Theme to publicise and gain support for the proposed summer festival, This was proposed by Cllr. Mrs Wheeler, seconded by the Chairman, to be considered in more detail at the next meeting.
- (c) County Councillor M. Bayliss informed Council that he was currently addressing the problem of vehicles parked at St Peters for the purpose of advertising, as well as the need for LED lighting on top of the crossing beacon at the Old Norton road on St Peters Drive.

Signed.....Chairman

Date.....