

St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 24th November 2014 at 7.45pm** in the **Village Hall, St Peters**.

Present: Chairman; Cllr P. Thorlby, Cllrs: A. White-Bower, Mrs. B. Wheeler, I. Done, R. McFarlane.

In Attendance: County Cllr. M. Bayliss, City Cllr. R. Knight, Press Reporter, D. Edgerton (Duckworth Trust).

7314 Apologies for Absence: Apologies for non-attendance were received from: Cllr. M. Johnson, G. Rowe, Mrs. P. Clayton, Mrs. E. Bullock.

7414 Declarations of Interest: There were no declarations of interests.

7514 Adoption of Minutes: Council agreed/adopted the Minutes of the Parish Council Meeting held on Monday 27th October 2014, following a proposal to reword the draft Minute number 7114 b to read: *(b) Council received tentative recommendations and tentative figures from a Budget Working Group which met on 16th October 2014. After consideration of the half year budget report and forecast and to acknowledge carry forward from previous years relating to support for St Peters Parks, the Council decided to adopt the proposed revised budget headings for the remainder of the current financial year. Planned expenditure against the original budget has decreased slightly and the new total planned expenditure has increased slightly to reflect the carry forward. The Chairman agreed to post the updated budget headings on the web site.* The Minutes were duly signed.

7614 Planning Matters:

- (a) Council gave consideration to a response to the 103 new dwellings application (number P14L0266) proposed for the Car Boot Sale land on the Broomhall Way. It was unanimously agreed to object and the Clerk was asked to prepare a response objecting to the proposed development in liaison with the Chairman, for submission to Worcester City Planners.
- (b) Council ratified the Parish Council response to SWDP consultation which Members had already received a copy by e-mail circulation.
- (c) There was no further information available in respect of the proposed St Modwen pedestrian/cycle-way bridge and proposed development, Councillors were already aware of the recent consent given by Worcestershire County Council for a bridleway bridge on Crookbarrow Way.

7714 Administrative Matters & Correspondence:

- (a) The Clerk presented all relevant correspondence.
- (b) The Clerk presented an update in respect of Area 51 and the inspection/repair process by the Architect Charles Potterton Associates and HFN Landscape Contractors. Two e-mails from the Architect confirming rectification 'at no cost to the contract' were explained and read to Members from a print out. The Clerk was instructed to continue to endeavour to obtain early rectification.
- (c) The process in respect of the recruitment of an Assistant Clerk, agreed provisionally for the beginning of the next financial year (April 2015), was confirmed as in being in progress.

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7814 Friends of Power Park Report:

- (a) Cllr. Mrs Wheeler reported progress and distributed the current list of projected activities and costs in respect of a St Peter's Festival in 2015. Cllr Mrs Wheeler stated that Warden A. Booth had been approached to request an estimate of the hours of time he would need to support delivery of the festival over and above his agreed Warden duties. The Parish Council expected to receive a budgetary cost from Worcester City Council in due course.

The Chairman noted that an amount of up to two thousand pounds is included in the draft Parish Council budget for 2015-16 to fund the festival. (The Council will make a final decision on the budget in January 2015). County Councillor M. Bayliss confirmed his offer of providing match funding for the event from his annual allowance, for which the Members were extremely grateful.

7914 Accounts, Financial Matters:

- (a) Council agreed payment of accounts received and presented to Council as follows:
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|---|----------|
| DCK Beavers, PAYE admin..... | £ 24.00 |
| HMRC, PAYE deductions..... | £ 371.61 |
| S. Lloyd Rumens, Newslink formatting..... | £ 260,00 |
- (b) Council considered the Internal Auditor's letter providing a quotation to undertake a review of reserves/provisions and carry-forwards of under-spends and agreed to accept the offer up to a budget limit of £250 maximum. (These topics are excluded from the normal annual internal audit.) The Chairman's proposal to accept the offer was seconded by Cllr Mrs Wheeler and carried nem com. The Clerk explained that the letter concerned had been kept as confidential up to the time of Council's decision by virtue of it being a commercial quotation for a small contract.

8014 Date of Next Meeting:

Agreed date: Monday 5th January 2015 at 7.45pm.

Signed.....Chairman

Date.....