

# St Peter the Great County Parish Council

Minutes of the Annual Meeting of St Peters Parish Council held on Monday 20<sup>th</sup> May 2013 at 7.45pm in Room Two of the St Peter's Baptist Church.

**Present:** Chairman; R. McFarlane; Cllrs. Messrs. M. Johnson, A. White-Bower, G. Rowe, P. Thorlby, K. Roberts, Mrs. B. Wheeler, Mrs. E. Bullock,

**Attending:** A. Booth, (Warden). D. Edgerton (Duckworth Trust),

**3813 Election of Chairman:** Members nominated Cllr. R. McFarlane (proposed by Cllr. P. Thorlby, seconded by Cllr. M. Johnson), and there being no further nominations, Cllr McFarlane was unanimously re-elected to the Chair, and completed the obligatory declaration of acceptance of office to serve for one year.

**3913 Apologies:** Cllr. Mrs . P. Clayton; City Cllr. R. Knight.

**4013 Declarations of Interest:** There were no declarations.

**4113 Confirmation of Minutes:**

Council formally adopted the Minutes of the meeting of the Parish Council held on Monday 29<sup>th</sup> April 2013.

**4213 Election of Vice Chairman and Councillor's Portfolios:**

(a) Members nominated Cllr. M. Johnson, (proposed by Cllr. K. Roberts, seconded by Cllr. Mrs. B. Wheeler), to serve for one year.

(b) In respect of the allocation of Member's Portfolios/Responsibilities, Members agreed that the consideration of allocation be deferred to a later date.

**4313 Accounts and Finance:**

(a) Council unanimously agreed to confirm renewal of the 2013/2014 insurance policy with Messrs. Came & Co in the sum of £563.41.

(b) Members approved the 2012/2013 accounts as returned from the Internal Auditor and agreed for the accounts to be submitted to the District Auditor.

(c) Council approved payment of accounts presented as follows:

DCK Beavers, PAYE admin, 1 <sup>st</sup> qtr.....	£ 24.00
HMRC, PAYE deductions 1 <sup>st</sup> qtr.....	£378.92
P Middlebrough, internal audit fee.....	£250.00
DCK Beavers, end of year P35.....	£ 24.00
Came & Co, annual insurance.....	£563.41

**4413 Planning Matters:** The Chairman presented one consultation Number P13L0236, to which no objections were raised.

**4513 Administration and Information:** Council agreed that an invitation to St Modwen to provide a speaker to address Council regarding future local development would be advisable. This to be best timed for the July or September meeting, at the Chairman's discretion.

**4613 Confirmed date of next meeting Monday 24<sup>th</sup> June 2013:**