

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 24<sup>th</sup> September 2012 at 7.45 pm** in the Village Hall, St Peters.

**Present:** Chairman; Cllr. R. McFarlane, Cllrs: M Johnson, G. Rowe, Mrs. P. Clayton, K. Roberts.

**Attending:** Messrs D. Edgerton, A. Jarman, Mrs. B. Wheeler, one Member of the public.

**6912 Apologies for Absence:** Council formally received and accepted apologies for absence from Cllr.Mrs. E. Bullock, Cllr. P, Thorlby, Cllr. A. White-Bower. County Councilors M. Cairns, City Clrs; R. Knight, A. Tarbuck.

**7012 Declarations of Interest:** There were no declarations.

**7112 Adoption of Minutes:** Council agreed and adopted the minutes of the Parish Council meeting of 30th July 2012

**7212 Short Information Reports:**

- (a) Members had been e-mailed a copy of the report from St. Peter's Wardens. Warden A. Booth was on leave and had notified that he was not able to attend.
- (b) The Chairman updated Members on various parish issues, including recent communications from 'Choose How You Move' regarding proposed consultations in respect of a re-designed/refurbished traffic island at the Ketch.
- (c) Verbal updates on the final submission of the Parish Council response to the SWDP 'significant changes' consultation were provided. Members had already been circulated via e-mail with the full objection document submitted,.

**7312 Planning Matters:** Council addressed two new consultations and raised no objections.

**7412 Administrative Matters & Correspondence:**

- (a) The Clerk presented all relevant correspondence and administrative matters which were available for Members inspection..
- (b) The Chairman invited Members to let him know of any item they wished to have addressed at a City Council/Warndon/St Peters joint meeting scheduled for 10th October 2012 at 7pm..
- (c) The Clerk confirmed that the deadline for Newslink articles would be 30th September 2012 or as soon as possible thereafter, because of staff changes at Pace print.
- (d) It was agreed nem-com to defer the ratification of a decision to adopt the new code of conduct, suitably amended, as agreed at the July meeting. Copies to be circulated at or before the next meeting.

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## **7512 Accounts, Financial Matters:**

(a) Payment of accounts as presented at the meeting, was agreed as follows:

DCK Beavers, PAYE accounting.....	24.00
Dor 2 Dor, Newslink distribution.....	275.00
Clement Keys, District Audit.....	660.00
HMRC, PAYE deductions.....	674.46
Clerks & Councils Direct.....	36.00
Pace Print, Newslink.....	1154.21

(b) The Clerk requested (through the chair) if Members would give thought to considering, at the next meeting, substantial expenditure on further Power Park planting during the winter months, providing such cost can be adequately met from current year budgets heads.

(c) The Clerk reported a successful, problem free District audit completion.

(d) The Chairman updated Members on the opening of a new Parish Council banking system with the Co-operative Bank. These accounts required two signatories (Cllr. G. Rowe and himself), and a counter signature of the Clerk for further internal security. Transfer of funds from Santander to these new accounts to be agreed at a future meeting.

**7612 2013/2014 Programme:** The Chairman requested Members to let the Clerk have any proposed items for inclusion in the 2013/2014 programme, for which adequate budget provision would be necessary. This information urgently required for the next meeting.

**7712 Date of Next Meeting:** Agreed for Monday 29th October 2012 at 7.45 pm