

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 25<sup>th</sup> June 2012 at 7.45pm** in the Village Hall, St Peters.

**Present:** Chairman; Mr. R. McFarlane, Cllrs; Mrs. P. Clayton, Mrs. E. Bullock, Messrs: A. White-Bower, G. Rowe, A. White, P. Thorlby.

**Attending:** City Cllr. Mr. A. Tarbuck, Mr D. Edgerton, Duckworth Trust. Press.

**5012 Apologies for Absence:** Apologies received from Parish Cllrs. Mr. K. Roberts., Mr. M. Johnson; City Cllr. Mr. R. Knight; County Cllr Mr. M. Cairns

**5112 Declarations of Interest:** There were no declarations.

**5212 Adoption of Minutes:** Council agreed and adopted the minutes of the Annual Meeting of the Parish Council held on Monday 28<sup>th</sup> May 2012.

**5312 Short Information Reports:**

- (a) The Chairman updated Members on various parish issues including the SWDP consultation, safe crossings on St Peters Drive and the successful Jubilee event. He also reported on a joint meeting with the City Council Chief Executive, City Council staff and Warndon Parish Council at the Guildhall, attended by the Chairman, Vice Chairman and the Clerk of both Parishes. This process of joint meetings is intended to provide closer working between councils.  
The Chairman and Council expressed their gratitude to both Wardens and Six-ways staff for their contribution, which made the Jubilee event a success.

**5412 Planning Matters:** Planning consultations presented were addressed and no objections were raised.

**5512 Administrative Matters & Correspondence:**

- (a) The Clerk presented all relevant correspondence and administrative matters.  
(b) Council resolved to adopt the draft Code of Conduct and investigation procedure as circulated on 21/06/12 and delegate to the Monitoring Officer authority to include the relevant provisions relating to disclosable and other pecuniary interests in the Code. The Chairman agreed to provide a copy of the final Code of Conduct to members and a copy of the Registration of Interests form to Members for completion and return to the Monitoring Officer.  
(c) Newslink: The Clerk updated Members in respect of a delay in the current issue.  
(d) Council unanimously adopted a risk assessment list of Responsibilities as circulated by the Chairman, A copy to be attached to the Minute Book.

**5612 Accounts, Financial Matters:**

- (a) Council agreed payment of one hundred and ten pounds by cheque to the Acorns Hospice from the Jubilee event, fund. The monies raised had already been paid into the Parish Council bank account for safe keeping, and shown separately in accounts.

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**5712 Proposed Changes to the Web Site:** Council resolved to accept a quotation received for making changes to the Parish Council website for the sum of £480.00.

**5812 SWDP Proposals:** Following various proposals to hold a further public meeting, it was agreed that arrangements be made, subject to the availability of speakers with up to date information, for a meeting during July. It was also agreed that this could probably be achieved by having an open public meeting prior to the next Parish Council meeting. The Chairman agreed to liaise with the City Council for the provision of speakers and to make arrangements accordingly.,

**5912 Date of Next Meeting:** Agreed for Monday July 30<sup>th</sup> 2012.

Signed.....Chairman

Date.....