

St Peter the Great County Parish Council

Minutes of the **Annual Meeting of the Parish Council** held on
Monday 28th May 2012 at 7.00pm.

Present: Cllr. R. McFarlane; Chairman; Cllrs: Mr. A. White-Bower; Mr. G. Rowe, Mrs E. Bullock, Mr. P. Thorlby, Mr A. White, Mr. K. Roberts, Mrs. P. Clayton, Mr. M. Johnson.

In attendance: County Cllr. M. Cairns, City Cllrs R. Knight, Aubrey Tarbuck. D, Edgerton, (Duckworth Trust). 8 Members of the public and the Press.

4312 Election of Chairman: One nomination only was received to re-elect Cllr McFarlane, as proposed by Cllr. Thorlby, seconded by Cllr. Roberts, and the Council therefore unanimously elected Cllr. R. McFarlane to serve for one year. Cllr McFarlane took the chair and completed the obligatory declaration.

4412 Apologies for Absence & Declarations of Interest:
No apologies were received.

4512 Confirmation of Minutes:
Council agreed and signed the Minutes of the meeting of the Parish Council held on Monday 30th April 2012

4612 Election of Vice Chairman and Agree Councillor's Portfolios:

- (a) The Chairman proposed, seconded by Cllr Rowe, that Cllr Johnson be elected as Vice Chairman to serve for one year. This was unanimously agreed. The Chairman paid tribute to Cllr Rowe's help and support during his term as Vice Chairman.
- (b) Member's Portfolios and Responsibilities were deferred to a later date.

4712 Accounts and Finance:

- (a) Council approved payment of accounts presented as follows:

DCK Beavers, PAYE accountants.....	£ 54.00
Inland Revenue, PAYE deductions.....	£337.23
Dor 2 Dor, Newlink delivery.....	£275.00
Ratified Bone & Co, closing accountant A/cs.....	£240.00
Ratified Bone & Co, closing accountant A/cs.....	£174.00
- (b) Cllr. Rowe confirmed the terms and details of a new banking facility to replace Santander as Council bankers and provided documentation for the Clerk and Chairman to complete. Cllr Rowe confirmed that, as the second signatory, he had already completed his part of the document. Council approved the new arrangements and authorised the Clerk to finalise the arrangements.
- (c) The Clerk was authorised to negotiate a reduction of premium prior to renewing the annual insurance policy with Came & Co. The Clerk confirmed that a trawl of insurers by 'Access Brokers' had failed to produce any lower premiums.

4812 Administration and Information: The Clerk presented all relevant information, and reminded the meeting that the Newlink deadline would be as soon after May 30th 2012 as possible. The Clerk also notified Council of his intention to cease to be responsible for producing Newlink after this issue but would liaise with the Chairman in respect of the alternative arrangements.

4912 Date of next meeting; Monday 25th June 2012:

Signed.....Chairman Date.....