

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on Monday 27th of February 2012 at 7.30pm in the Village Hall, St Peters. **The Chairman formally adjourned the main business of the meeting for forty five minutes to enable a training session for Councillors, and consequently the agenda followed immediately thereafter.**

**Present:** Chairman; Cllr. R. McFarlane; Cllrs: Mrs P.Clayton, Mrs E. Bullock, Mr. P. Thorlby. Mr. A. White, Mr. M. Johnson, Mr G Rowe.

**Attending:** City Cllr A. Tarbuck, the Press, Mr.A. Booth (St Peter's Warden), Mr. D. Edgerton, (Duckworth Trust). One member of the public.

**1212 Apologies for Absence:** Council formally accepted apologies for absence from Cllrs. Mr K. Roberts and Mr. A.White-Bower

**1312 Declarations of Interest:** The Clerk declared a minimal personal interest in Minute Number 2112 in respect of PAYE administration..

**1412 Adoption of Minutes:** Councillors agreed and adopted the minutes of the Meeting of the Parish Council held on Monday 30<sup>th</sup> January 2012.

**1512 Short Information Reports:**

- (a) Council formally received a written report from St. Peter's Warden, previously e-mailed to Members, together with a verbal update on current and future priorities. It was noted that Lagoon number one had been 90% completed, Work on local Hedgerows at Mole (pedway), Deer Ave, Alton Road had continued, together with local amenity planting in liaison with the 1<sup>st</sup> Worcester Scout Group assistance. A component part of the Play Builder installation had been broken and the build specification was being revisited by the Architect. The Clerk requested written reports of such breakages without delay so that the Parish Council's Insurers could be informed immediately as per their required conditions.

**1612 Planning Matters:**

- (a) Council addressed a new consultation in respect of a planning application for an extension to a property in Coltishall Close. No objections were raised.
- (b) An inaugural meeting of Friends of Power Park was reported as being set for Monday March 12<sup>th</sup> at 7.30pm in the Village Hall, St Peters to which Councillors were invited to attend and support.

**1712 Administrative Matters & Correspondence:**

- (a) The Clerk provided all relevant correspondence and administrative matters.
- (b) Safe crossings on St Peter's Drive were confirmed to be still actively pursued.
- (c) Council agreed for the Clerk to begin a review of the Emergency Plan.
- (d) The Clerk confirmed that the Souvenir 100<sup>th</sup> edition of Newslink was currently being distributed and was quite a distinctive production, albeit at approximately 50% increased cost above normal, to be absorbed by future edition costs.

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**1812 St Peter's Community Hall Provision:**

No further update in respect of Community Hall provision or information requested in respect of St Peters Village Hall Association structure and membership had been received.

**1912 Adjournment:**

The Chairman adjourned the meeting for ten minutes to provide for public comment and questions.

**2012 Accounts, Financial Matters:**

- (a) Payment of accounts presented at the meeting was agreed as follows;
- |                                                      |          |
|------------------------------------------------------|----------|
| HMCR, PAYE deductions.....                           | £ 172.12 |
| Worcester City Council Warden/Lengthsman scheme .... | £4426.70 |

**2112 PAYE Accounting: Confidential Session:** Council delegated the Chairman to act on behalf of the Council in respect of arrangements for the administration of staff payments, NHI contributions and PAYE tax deductions.

**2212 Date of Next Meeting:** Agreed to be Monday March 26<sup>th</sup> 2012 at 7.30pm.  
It was noted that The Mayor had confirmed that he would be attending this meeting. Suggestions for appropriate speakers to address the Annual Parish Meeting in May were noted by the Chairman.

Signed.....Chairman

Date.....