

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on Monday 19<sup>th</sup> of December 2011 at 7.45pm in the Village Hall, St Peters.

**Present:** Chairman; Cllr. R. McFarlane; Cllrs: Mrs E. Bullock, Mrs P. Clayton, Mr. A. White-Bower, Mr P. Thorlby, Mr. K Roberts, Mr. A. White, Mr. M. Johnson.

**Attending:** City Cllr A. Tarbuck, A. Booth (Warden), D. Edgerton, (Duckworth Trust).  
One member of the public.

## **12811 Apologies for Absence:**

Apologies received from County Cllr. Mr. M. Cairns, Cllr. Mr. G. Rowe,  
City Cllr. R. Knight

**12911 Declarations of Interest:** There were no declarations received.

**13011 Adoption of Minutes:** Council agreed and adopted the minutes of the Meeting of the Parish Council held on Monday 28<sup>th</sup> November 2011.

## **14011 Adoption of Standing Orders:**

Council considered a draft copy of Standing Orders, which had been circulated and read by all Members. This draft was unanimously adopted as the formal version for St Peter's Parish Council.. Copies to be circulated to all members and a copy to be attached to the minute book.

## **14111 Short Information Reports:**

- (a) Council formally received a brief verbal report from CSO. N. Stevenson. There were no serious issues requiring responses.
- (b) Members formally received a written report from St. Peter's Warden, together with a verbal update on maintenance issues, including the progress made with bulb, fruit tree and bush planting around the estate.
- (c) The Chairman updated Council on minor matters, including the need to give consideration to the Localism Act at future meetings. Council also agreed in principle to authorise the Chairman to sign the Worcestershire Agreement of unanimity and closer working between the Parish Council and the County Council. To comply with proper practice it is necessary to formally ratify this at the next meeting.

## **14211 Planning Matters:**

- (a) There were no new consultations or planning matters requiring consideration.
- (b) There was no update in respect of the South Worcestershire Development Plan.
- (c) It was unanimously agreed to begin to address a Power Park plan and its future status, together with the need to review the provision of community facilities. Councillors Mrs. P Clayton, A. White, K. Roberts together with Parish Warden A. Booth, agreed to help form a working group for this purpose.

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## **14311 Administrative Matters & Correspondence:**

- (a) The Clerk provided all relevant correspondence and administrative matters, available at the meeting, to bring the Council up to date since the last meeting.
- (b) No decisions were taken in respect of Safe Crossings on St Peter's Drive because no further supportive information had been received from other authorities, or any definitive written specifications/costs confirmation received.
- (c) Completion of the roles and responsibilities of Members was deferred temporarily to enable training to take place.
- (d) The Chairman informed Members of progress with a new Code of Conduct and reminded them that The Chair of the Standards Committee, Mrs C. Davenport would be making her annual visit to the January meeting of the Parish Council.
- (e) The Clerk was authorised to arrange for three separate Councillor training sessions to be provided by CALC, sessions to precede the Parish Council meetings of January, February, March 2012. The arrangements to be finally confirmed to Members in the agenda for each meeting.
- (f) The Clerk confirmed that the formatting of the 100<sup>th</sup> edition of Newlink was progressing and the Chairman sought urgent written input from each Councillor to ensure that they had a prominent part in this Souvenir edition.

## **14411 St Peter's Community Hall:**

The Clerk was reminded to obtain details of the current structure and membership of the Hall Association, together with any recent proposals. The Clerk confirmed that the Chairman of the Hall Association was already aware that Council is required to obtain such information before grants are made to organisations. Currently Council provides an annual 'grant' of one thousand pounds to the Village Hall Association in view of Council usage of the facility.

## **14511 Accounts, Financial Matters:**

- (a) Payment of accounts as presented at the meeting was agreed as follows:  
HMRC, PAYE deductions.....£172.12
- (b) Council reaffirmed the budget and precept for 2012/2013,

## **14611 Clerk Expenses:**

The Clerk's annual expenses and salary was dealt with as an exempted item which resulted in the exclusion of the public and the press in accordance with current regulations. The Clerk declared a prejudicial interest and left the meeting for the remainder of the business. Council unanimously agreed to increase the Clerk's expenses in accordance with the recommendation of the working party.

## **14711 Confirmed Date of Next Meeting: January 30<sup>th</sup> 2012 at 7.30pm**

Signed...Ross McFarlane...Chairman

Date...30/1/12