

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on Monday 18th April 2011 at 7.45 pm in the Village Hall, St Peters.

**Present:** Chmn... R. McFarlane, Cllrs. G. Rowe, R. Knight, R. Fowler, P. Thorlby, A.White-Bower

**Also Attending:** County Cllr... M Cairns, A. Booth (Warden), Mr. D Edgerton, one member of the public and the Press.

**3211 Apologies:** City Cllr. A. Tarbuck. Cllr. Rev. D. Ballard, PC. K. Frankish, CSO.T Haines

**3311 Declarations of Interest:** There were no declarations of interest.

**3411 Adoption of Minutes:** The minutes of the meeting of the Parish Council held on 28<sup>th</sup> March 2011 were adopted and signed.

## **3511 Short Information Reports:**

- (a) Council were brought up to date with the current status of Play Builder by the Council's Architect and Project Manager, Charles Potterton of Potterton Associates. The Council were advised of several outstanding items, the completion of which needed to be delayed to a later date for security and other reasons. Council were assured that all outstanding items would be completed without undue delay, including rectification of any faults or defects, to the complete satisfaction of the Council and in full accordance with the contract... Council were asked to accept a formal 'hand-over with immediate effect, **which was agreed nem com.** The Clerk confirmed that he had obtained £70,000 of comprehensive insurance cover with Game & Co (the Council's Insurers) in anticipation of hand-over. Council then authorised the Clerk to issue cheques in full and final settlement of both Architect and Contractor fees and charges in the sums of **£1,800.00** and **£72,473.00** respectively. Both cheques were handed to Mr. Charles Potterton on leaving, when the Chairman thanked him for his work on behalf of the Council.
- (b) Council formally received a written Warden and Lengthsman report from Worcester City Council Parks Dept and Warden Alex Booth provided a verbal update in respect of complaints received about the pruning of hedges.

## **3611 Planning Matters:**

Cllr. Knight recorded an interest in the sponsorship of traffic island planting, before Council considered planning consultation regarding a local traffic island sponsorship advertisement board. No objection was raised.

## **3711 Adjournment:**

At this point the Chairman adjourned the meeting to permit a member of the public to raise serious concerns regarding the number of road traffic accidents on the mini traffic island at the junction of Rainthorpe Avenue and St Peter's Drive. The Council were requested to apply pressure to the County Highways Dept and the Clerk agreed to write to Mr. Tom Comerford to draw attention to the problem.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

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## **3811 Administrative Matters & Correspondence.**

- (a) The Clerk provided all relevant correspondence and administrative matters to bring the Council up to date since the last meeting.

## **3911 St Peter's Community Hall Provision:**

Councillor R. Knight reported that the renewal of the lease on the existing Village Hall appeared likely to be renewed in due course and that negotiations were currently ongoing.

## **4011 Accounts, Financial Matters:**

- (a) Payment of accounts presented and displayed at the meeting was agreed as follows:

HMRC, PAYE deductions.....	£ 171.74
Worcs. City Council; Warden/Lengthsman.....	£ 4,822.83
Potterton Associates; play builder.....	£ 1,800.00
HFN Landscapes, playbuilder.....	£72,473.00

- (b) The Clerk provided an update in respect of Newslink.

## **4111 Annual Parish Meeting:**

Council agreed that the format of the obligatory Annual Parish Meeting and Annual Meeting of the Parish Council would follow previous years in format and that both meetings would be held on the same evening.

- 4211 Agreed Date of Next Meeting:** Council agreed Monday 23<sup>rd</sup> May 2011, to combine the Annual Meeting of the Parish Council with the Annual Parish Meeting.

Signed.....Chairman

Date.....