

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 29<sup>th</sup> June 2009**

at **7.45 pm in the Village Hall, St Peters.**

**Attending:** Chmn.Cllr R. McFarlane, Councillors Mr. R. Knight, Mrs. J. Chown, Mr. R. Fowler; Mrs S. Winter, Mr. A. White-Bower, Mr. G. Rowe.

**In Attendance:** County Cllr. M. Cairns. Mr. I. Yates (City Council) Mr. D. Edgerton  
4 Members of the Public & the Press.

The Chairman adjourned the meeting to enable members of the public to express concern regarding anti social behaviour on and around the Multi Use Games Area. It was explained that, since the area does not belong to the Parish Council, it is not a matter over which the Council has power or responsibility. Those raising the complaints were advised to ensure that all anti social or other criminal behaviour is reported to the Police at the time of occurrence and to continue to inform the Police each time it occurs thereafter. Members of the public were also advised to attend PACT meetings to raise their concerns.

**4309 Apologies for Absence:** Council received apologies from Cllr. Mr P. Thorlby and City Cllr. A. Tarbuck

**4409 Declarations of Interest:** Interests were declared by Cllr. Knight in respect of his City Council responsibilities for Parks and Cemeteries and the Chairman recorded an interest in the Trefoil play area..

**4509 Adoption of Minutes:** The minutes of the Annual Meeting of the Parish Council held on Monday 18<sup>th</sup> May 2009 were adopted and signed.

**4609 Short Information Reports:**

- (a) Council formally received a written and a verbal report from the St Peter's Warden.
- (b) Mr. I Yates of the City Council's Parks and Cemeteries staff gave a brief update on grass cutting and the work of the Warden. Council were informed that the dual Warden system previously agreed in partnership with Warndon and the City Council had now changed and that the new arrangement of one Warden working alone at St Peter's would continue until September when the arrangement would be reviewed. The Chairman raised a caution in respect of Health and Safety where the Warden might be working alone with machinery. Mr Yates assured Council that this would always be addressed.

**4709 Planning Matters:**

One planning consultation was considered and no objection was necessary. The Clerk was requested to seek a planning officer's opinion on a recently erected low wall on the frontage of a property on the north eastern side of the mini traffic island, adjacent to the St Peter's Baptist Church.

**4809 Administration:**

- (a) The Clerk provided all correspondence and administrative matters requiring Council's attention.
- (b) Council formally resolved to adopt a revised Freedom of Information Act Policy, an updated Parish Council Finance Regulations Policy and a Grant Awards Policy with an Application Format prepared by Cllr. Mrs. Winter.
- (c) Council formally adopted a full list of Councillor's specific responsibilities Cllr. Mrs. S. Winter and the Clerk would finalise.

Clerk to the Council: .....*R.O.Jenkins*... R.O. Jenkins, Carey's Brook House,  
53 Upton Road, Callow End, Worcester WR2 4TZ. Telephone 01905 830732

# St Peter the Great County Parish Council

## **4909 Accounts, Financial Matters:**

- (a) Payment of accounts as presented and displayed at the meeting was agreed, viz.
- |  |          |
|--|----------|
| HMRC, PAYE (May) deductions.....                     | £ 50.70  |
| St Peter's Village Hall, annual grant 2009/2010..... | £1000.00 |
| HMRC, PAYE deductions.....                           | £ 150.90 |
| Pershore Print, Newlink printing.....                | £1500.00 |
- (b) Council resolved to authorise two further signatories to the current account and to pursue on-line banking facilities. The two additional signatories agreed as Cllr. R. Fowler and Cllr. Rev. D. Ballard. The Chairman as the main signatory to the account undertook to arrange on line banking arrangements.
- (c) The Clerk updated Council on the latest issue of Newlink. An offer of a more favourable printing cost for Newlink had been received from a local Company. The Clerk was asked to arrange for the Chairman to meet the Company Concerned to enable consideration to be given to this proposal at a future meeting.
- (d) Council considered a request from the Festival Committee for the Parish Council to provide an advisory sub committee, under the scrutiny of a Committee consisting of three Councillors to be confirmed, for the purpose of furthering the aims of the Festival. Council agreed a level of financial support for the Festival, not to exceed £2,000.  
A current status report and the adopted Constitution was available to Members.
- (e) An application for a Playbuilder grant was considered necessary and Councillor Mr. R. Fowler proposed making an application. A further proposal, to clarify the scope of the grant by making the application for Trefoil Walk specifically, was carried by five votes to two.
- (f) In considering whether or not to make an application for a Lengthsman under the County Council's scheme, the Clerk was instructed to set up a meeting with the County Council Officer concerned, to establish the facts and requirements.
- (g) It was unanimously agreed not to make a specific contribution towards the City Council grass cutting budget at this time, but to wait to see if a definite need arises.

## **4509 Next Council Meeting:**

Agreed as Monday 27<sup>th</sup> July 2009 at 7.45pm in the Village Hall, St Peters.

Signed...*R. McFarlane*.....Chairman

Date...29<sup>th</sup> June 2009.....