

# St Peter the Great County Parish Council

DRAFT Minutes of the Annual Meeting of the Parish Council held on Monday May 18<sup>th</sup> 2009 at 1920hrs in the Village Hall, St Peters.

**Attending:** Chmn.Cllr R. McFarlane, Councillors P. Thorlby, R. Knight, Mrs. J. Chown, R. Fowler; Mrs S. Winter, A. White-Bower, Mr. G. Rowe, Rev. D. Ballard,  
**In Attendance:** Mr. D. Edgerton & Press .

**3409 Apologies for Absence:** Council received apologies from City Cllr. A. Tarbuck County Cllr. M. Cairns and from the Police Officers.

**3509 Declarations of Interest:** No interests were declared.

**3609 Adoption of Minutes:** The minutes of the Meeting of the Parish Council held on Monday 27<sup>th</sup> April 2009 were adopted and signed.

**3709 Election of Chairman.** Two nominations were received, one of which declined acceptance There being no further nominations Cllr McFarlane was duly elected following a proposal from Cllr Thorlby, seconded by Cllr Mrs.Chown, Chairman. Cllr. McFarlane immediately resumed the Chair for one year after signing the obligatory acceptance of office.

**3809 Election of Vice Chairman.** In the absence of any other nominations, Council unanimously resolved to re-elect Cllr R.Fowler as Vice Chairman to serve for one year following a proposal from the Chairman, seconded by Cllr. Rev. D. Ballard.

**3909 Accounts and Finance:** Council agreed payment of accounts as displayed ; Council received and approved the Internally audited annual accounts for submission to District Audit subject to the correction of one inadvertent entry of an incorrect figure.  
Council considered the recommendation of Cllr. Fowler and Cllr. Rowe in respect of Parish Council Insurance cover and as a result approved the change of Parish Insurers from Allianz to Norwich Union via Came & Co Insurance Brokers

**4009 Planning Matters;** There were no planning consultations requiring responses.

**4109 Administration and Information;** The Clerk presented all relevant and urgent information, including a list of the allocation of responsibilities proposed at the previous meeting. The Chairman agreed to finalise the list and to liaise with the Clerk in the production of a final definitive list for adoption at the next meeting. The Clerk reminded Council that formal adoption of the Parish Council's Freedom of Information Act compliance was still outstanding as well as the review of the Finance Regulations.  
It was agreed to summons Councillors to attend a meeting by means of e-mail for an indefinite trial period.

**4209** Council confirmed the proposed date for the next Parish Council meeting as Monday 29<sup>th</sup> June 2009.

Signed.....Chairman

Date.....

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