

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 27<sup>th</sup> April 2009** at **7.45 pm in the Village Hall, St Peters.**

**Attending:** Vice Chairman presiding, Cllr. R. Fowler; Cllrs. Mrs S. Winter, Mr. A. White-Bower, Mr. G. Rowe, Rev. D. Ballard,

**In Attendance:** Mr. D. Edgerton, WPC. K. Frankish, Mr I. Yates and Mr A. Haines, Worcester City Council

**2709 Apologies for Absence:** Council received apologies from Cllr R. McFarlane, P. Thorlby, R. Knight, Mrs. J. Chown, City Cllr. A. Tarbuck and County Cllr. M. Cairns.

**2809 Declarations of Interest:** No interests were declared.

**2909 Adoption of Minutes:** The minutes of the Meeting of the Parish Council held on Monday 30<sup>th</sup> March 2009 were adopted and signed.

**3009 Short Information Reports:**

- (a) The Chairman formally received a report from the Police Officer regarding recent graffiti and vandalism to the Multi Use Games Area, and other associated problems. She reported that she had held ‘surgeries’ for residents at the Baptist Church and was currently addressing the local problem of Mopeds being ridden irresponsibly.
- (c) Council formally received a written and a verbal report from the St Peter’s Warden and noted the recent damage to the Timberdine fence. Mr I. Yates informed Council of the likely effects of the recent City Council reduced budget on routine grass cutting arrangements and fully updated Council on the play area refurbishment provision. Council expressed their appreciation for the excellent new facilities at the Batsford Play Area and invited Mr Yates to attend the impending Annual Parish Meeting which he agreed to do.

**3109 Planning Matters:**

There were no planning consultations objected to or communications received.

**3209 Accounts, Financial Matters and Administration:**

- (a) Payment of the following accounts as presented and displayed at the meeting was agreed:.

CALC, subscription.....	£ 776.78
Pershore Print, Newlink printing.....	£1500.00
Dor 2 Dor, Newlink distribution.....	£ 260.00
HMRC, PAYE deductions.....	£ 75.70

- (b) The Clerk made all correspondence available to Members and reported that the Internal Audit was well underway. He drew Members attention to yet another Under-spend of the budget and the need to consider how this money should be reallocated and the need to avoid any under-spend in future..

During this item Members agreed the following minor issues:

To conduct a review of banking arrangements and to increase cheque signatory requirements to any two of four named Councillors. Continued.....

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## **3209 (b) continued:**

To adopt the Asset register prepared as presented by the Clerk.

To review, at the earliest possible time, the Insurance Cover existing.

To enable a continuing annual review by Councillors of all legal requirements and Policies, under the lead of Cllr Mrs. Winter, with the assistance of the Clerk.

This to be detailed in a written programme as soon as possible.

- (c) The Clerk gave an update on Newslink, confirming a shortfall of approximately £300 on the current issue, although careful formatting had retained the magazine to its normal size. He also reported the continuing satisfactory progress with the Festival arrangements and the adoption of its constitution.
- (d) Council again deferred the adoption of the mandatory revised Freedom of Information Act and the revised Parish Council Financial Regulations.
- (e) Councillors agreed to link the agreed items in Minute number 3209 (b) with the allocation of Councillor's portfolios and responsibilities when listed by the Chairman.
- (f) Council considered a proposal by Cllr. White-Bower to purchase an overhead projector for Parish Council use. Cllr. Rev D. Ballard and Cllr G. Rowe both agreed to provide a projector on loan when required, to provide a trial period for assessing the need.

## **3309 Next Council Meetings:**

Council set Monday 18<sup>th</sup> May (at 7.00pm in the Village Hall, St Peter's) as the date for the mandatory Annual Parish Meeting and the mandatory Annual Meeting of the Parish Council. It was agreed to invite a County Council Development Control Officer to the meeting to address the future of Broomhall Way, as well as the St Peter's Festival Committee to address the plans for the Festival. Mr. I Yates having already agreed to attend as per Minute 3009 (c).

Signed.....Chairman

Date.....