

St Peter the Great County Parish Council/DRAFT

Minutes of a meeting of the Parish Council held on **Monday 24th September 2007** at **7.15 pm in the Village Hall, St Peters.**

Prior to the commencement of the meeting a training session on the Code of Conduct was provided to Members by the Deputy Monitoring Officer, Mrs D. Porter and the Chairman of the Worcester City Council Standards Committee, Mrs C. Davenport. The Chairman thanked them for attending and providing training.

Present: Chairman, Cllr. R. McFarlane, Cllrs: Rev. D. Ballard, Mrs. J. Chown, Mrs. S. Winter, Mr. R. Fowler, Mr P. Thorlby.

In attendance: PC A. Chuter, Mr. J. Gilchrist (City Council).

(1) **Apologies:**

Cllr. Mr. G. Lawrence, City Cllr Mr. A. Tarbuck, County Cllr Mr. M. Cairns.

(2) **Declarations of Interest:**

There were no declarations.

(3) **Adoption of Minutes:**

The minutes of the previous meeting of the Parish Council held on Monday 30th July 2007 were agreed and signed..

(4) **Short Information Reports:**

(a) Council received and approved a written report from St Peter's Warden

(b) Council received short reports from PC A. Chuter and Mr. J. Gilchrist, City Council Parks and Cemeteries Officer.

During the report of Mr Gilchrist members were given details and shown plans of the proposed refurbishment of two play areas. A number of Member's questions were answered and the proposals were unanimously approved. Members indicated to Mr Gilchrist their preferred preferences for play equipment and layout from the options he provided. It was requested that the form previously provided, for residents to register complaints in Newlink be re-introduced.

(5) **Planning Matters:**

No consultations were presented.

(6) **Accounts, Financial Matters and Administration:**

(a) To consider payment of accounts as presented and displayed at the meeting.

(b) It was agreed to set a budget at the October meeting for the next financial year, and Members were asked to give consideration to their perceived requirements and expectations prior to the next meeting.

It was unanimously agreed to re-appoint Messrs I.S.B.Norton Internal Auditor for the financial year 2008/2009.

(c) Correspondence and administration items, included Newlink and Councillors were made aware of all relevant correspondence.

(d) It was unanimously agreed that Cllr R. Knight would act as custodian of the Council owned laptop Computer.

St Peter the Great County Parish Council/DRAFT

- (7) **Power Park:**
The Clerk provided a brief update and indicated that work was about to begin (weather permitting). It was noted that the Parish Council was committed to providing seating and other small items of expenditure.
- (8) **Matters for Progression** Members considered the recommendations from the Working Group meeting of August 6th (attached to Minute Book). It was proposed by Cllr Knight, seconded by the Chairman, that the recommendations be adopted for future progress.
- (9) **Local Emergency Plan:** Members considered draft proposals for a Parish Emergency Plan as prepared by the Clerk and authorised the Clerk and Cllr R. Fowler to begin construction in line with the proposals.
- (10) **Date of Future Meeting:** Proposed date; Monday 29th October 2007..