



# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 10<sup>th</sup> January 2019 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 26th November 2018.

**Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.

(4) **Matters Arising**: Actions or matters arising from the previous meeting, not specifically covered elsewhere in the Agenda.

(5) **Reports from District and County Councillors**: (by invitation of the Chairman).

(6) **Financial Report**:

- a) The Clerk will provide an update on the current financial position of the Council and request approval for the latest bank reconciliations.
- b) To provide an update regarding HMRC.
- c) To provide an update regarding proposed new bank accounts with HSBC.
- d) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£60.00	DCK accounting solutions	Payroll x 2

£330.00	Dor2Dor	Newslink distribution 138
£5,814.00	Worcester City Council	Parish Warden Scheme April – Sept 2018

**(7) Clerks Report:** To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Area 51 Play Area.
- b) Festival 2019.
- c) Flood risk assessment for Power Park.

**(8) Portfolio Holder Reports:** To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility, including:

- a) **Green Spaces:** Cllr. Tidy to present a verbal report regarding Friends Group activities and to receive the Parish Warden report from the City Council. Cllr. Tidy will also propose additional items of expenditure consistent with the full utilisation of the 2018/19 Green Spaces budget, to include the purchase of 2 lineside benches for the mini-pitches, 1 flagpole, 3 flags and ten rose bushes.
- b) **Highways:** Cllr. Kemp to update Council regarding the latest Highways information.
- c) **Parish Website:** To give consideration to the means by which the Council's web presence is maintained in the future.

**(9) Date of Next Meeting:** Proposed as **Thursday 14<sup>th</sup> February** at 7:30pm in St Peter's Village Hall.