



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 29th October 2018 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 24th September 2018.

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public.

- (4) **Reports from District and County Councillors**: (by invitation of the Chairman).

(5) **Financial Report**:

- a) To receive a quarterly report from the Clerk on the financial performance of the Council for the period July to September 2018. In addition, the Clerk will provide an update on the current position of the Council and request approval for the latest bank reconciliations.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK accounting solutions	Payroll

(6) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Update on Area 51 Play Area.
- b) External Audit update.
- c) To consider a donation to Acorns Hospice following money raised at St Peter's Festival 2018.

(7) Portfolio Holder Reports: To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.

- a) **Green Spaces:** Cllr. Tidy will seek approval from Council for the purchase of 16 wooden name signs for use in the parks at a cost of £80 each (i.e. a total of £1,280) with installation expected to be carried out by the Parish Wardens and the Friends Group over the next six months.
- b) **Finance:** Cllr. Tucker to give an update regarding the draft budget for 2019/20 following a meeting of the finance working party.

(8) Date of Next Meeting: Proposed as **Monday 26th November** at 7:30pm in St Peter's Village Hall.