



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 24th September 2018 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 30th July 2018.

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public. This will include a short presentation to Council by Middle Battenhall Farm Land Action Group.

- (4) **Reports from District and County Councillors**: (by invitation of the Chairman).

(5) **Financial Report**:

- a) To receive a report from the Clerk on the current financial position of the Council and a request to approve the latest bank reconciliations.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK accounting solutions	Payroll
£210.87	HMRC	Deductions

£330.00	Dor2Dor	Newslink distribution
£887.00	ABC Print	Newslink Print

(6) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Update on Area 51 Play Area.
- b) Preparations for 2019/2020 Budget.
- c) Construction of Social Media Pages.

(7) Portfolio Holder Reports: To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.

(8) Date of Next Meeting: Proposed as **Monday 29th October** at 7:30pm in St Peter's Village Hall.