

# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA



You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 30<sup>th</sup> July 2018 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- (1) Apologies for Absence:** To receive apologies and approve reasons for absence.
- (2) Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> June 2018.
- (4) Matters deferred from previous meeting:**
  - a)** To review and consider changes to Financial Regulations. Cllr. Tucker to propose the following resolution:  
*"Council resolves to adopt the amended Financial Regulations as recommended by the Clerk and the Financial Portfolio holder"*
  - b)** To review and consider changes to Standing Orders: Cllr. Tidy to propose the following resolution which is also supported by Cllrs. Tucker, Knight and Tibbutt:  
*"Council resolves to adopt the amended Standing Orders as recommended by the Clerk and the Chairman"*

**Public Participation:** The meeting will be temporarily adjourned to consider any submissions from the public.

**(5) Reports from District and County Councillors:** (by invitation of the Chairman).

**(6) Financial Report:**

- a)** To receive a quarterly report from the Clerk on the financial performance of the Council for the period April to June 2018. In addition, the Clerk will provide an update on the current position of the Council and request approval for the latest bank reconciliations.
- b)** To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

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| Amount   | Payable To                  | Reason for Payment                   |
|----------|-----------------------------|--------------------------------------|
| £30.00   | DCK Beavers                 | Payroll service                      |
| £325.00  | Mr G Walker                 | Newslink edit                        |
| £270.00  | Pampered ponies             | Festival                             |
| £1000.00 | Mrs S Archer                | Festival organiser second instalment |
| £200.00  | A Brooks Crazy Golf         | Festival                             |
| £45.00   | Monkeys in motion           | Festival                             |
| £550.00  | Boing                       | Festival                             |
| £120.00  | DJ Chris                    | Festival                             |
| £160.00  | K Chacksfield face painting | Festival                             |
| £175.00  | Freedom Leisure             | Festival                             |
| £246.00  | Shaw Loos                   | Festival                             |
| £220.00  | Mr C Wild Magician          | Festival                             |

**(7) Clerks Report:** To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Update on remedial works at Area 51 Play Area.
- b) An update on GDPR to include a presentation of a draft short form privacy notice for consideration and approval by Council for use on the Council website.
- c) A verbal update regarding the Parish Festival.

**(8) Portfolio Holder Reports:** The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

**a) Green Spaces:** To receive reports from Worcester City Council on Parish Warden activities, as well as a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

**b) Planning:** To receive an update from Cllr. Kemp regarding the latest planning applications.

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**c) Highways:** To consider a proposal from Cllr. Kemp regarding the extension of VAS coverage in St Peter's and the associated use for data collection and analysis.

**(9) Other business:**

**a)** Council to consider the current status of Southern link road civil engineering works and the associated safety audit.

**b)** Council to consider the future role of its website relative to Social Media in recording and providing information to residents.

**(10) Date of Next Meeting:** Proposed as Monday 24<sup>th</sup> September at 7:30pm in St Peter's Village Hall.