

St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA



You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 25th June 2018 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) Apologies for Absence:** To receive apologies and approve reasons for absence.
- (2) Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 14th May 2018.
- (4) Matters Deferred from Annual Meeting:**
 - a) To consider the dates of meetings for the Parish Council from September 2018 onwards.
 - b) To review and consider changes to portfolio allocation for Councillors.
 - c) To review and consider proposed changes to Financial Regulation. Cllr. Tucker to propose the following resolution:
"Council resolves to adopt the amended Financial Regulations as recommended by the Clerk and the Finance Portfolio Holder".
 - d) To review and consider proposed changes to Standing Orders

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public.

(5) Reports from District and County Councillors: (by invitation of the Chairman).

(6) Financial Report:

- a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
- b) To consider and approve 2017/18 draft accounts as recorded in section 2 of the Annual Return 'Accounting Statements' and authorise the Clerk to submit for external Audit.
- c) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

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Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service

(7) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Update on remedial works at Area 51 Play Area.
- b) Update on GDPR.
- c) A verbal update regarding the Parish Festival.

(8) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

a) Green Spaces: To receive reports from Worcester City Council on Parish Warden activities, as well as a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

b) Newslink: To receive an update from Cllr. Knight on the financial performance of Newslink following the publication of the most recent edition. Cllr. Knight will also propose the following resolution:

"Council resolves that the Clerk be authorised to make all necessary arrangements for the Newslink Magazine publication cycle to be reduced from 6 editions to 4 editions per annum with effect from 1st January 2019".

c) Planning: To receive an update from Cllr. Kemp regarding the latest planning applications.

(9) Date of Next Meeting: Proposed as Monday 30th July at 7:30pm in St Peter's Village Hall.