

St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA



You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 30th April 2018 at 7:45pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 26th March 2018.

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public.

(4) **Reports from District and County Councillors**: (by invitation of the Chairman).

(5) **Financial Report**:

- a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service

(6) **Clerks Report**: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Update on remedial works at Area 51 Play Area.

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b) Update on GDPR.

c) Council is requested to authorise the Clerk to sign the revised City Council Parish Warden Agreement for 2018/19.

d) A verbal update regarding the Parish Festival, including:

i) Report following a recent meeting of the Festival working Party. **ii)** To request authorisation for the Festival Organiser to accumulate expenses for Festival requirements up to a maximum of £500 for cash flow purposes.

e) Arrangements for Annual meetings.

(7) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

a) Green Spaces: To receive reports from Worcester City Council on Parish Warden activities, as well as a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

b) Newslink: To receive an update from Cllr. Knight on the financial performance of Newslink following the publication of the most recent edition.

c) Planning: To receive an update from Cllr. Kemp regarding the latest planning applications.

d) PACT: To receive an update from Cllr. Steele following a recent PACT meeting.

(8) Date of Next Meeting: Proposed as Monday 14th May at 7:45pm in St Peter's Baptist Church.