

St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA



You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 26th February 2018 at 7:45pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 29th January 2018.

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public.

(4) **Reports from District and County Councillors**: (by invitation of the Chairman).

(5) **Financial Report**:

- a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
 - i) To receive a preliminary (unaudited) end of year financial report.
 - ii) Update on HMRC.
 - iii) Update on banking arrangements.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service
£200.00	Ms. A. Donaldson	Newslink
£1,082.00	ABC Print	Newslink print
£330.00	Dor2Dor	Newslink Delivery

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£206.40	Worcester City Council	Supply of Daffodil bulbs
£325.00	Mr. G. Walker	Newslink edit issue 133

(6) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Remedial works at Area 51 Play Area.
- b) PSPO consultation received from the City Council.
- c) Communication from Worcestershire County Council regarding Phase 4
- d) Communication from Worcester City Council regarding South Worcester Urban Extension.
- e) Confirmation of membership of Worcester Arts Council without further fee.
- f) Communication from Worcestershire County Council regarding potential future flood alleviation works at Duck Brook.
- g) Recent update from Festival Working Party.

(7) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

a) **Finance:** To receive an update from Cllr. Tucker.

b) **Green Spaces:** To receive reports from Worcester City Council on Parish Warden activities, as well as a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

c) **Newslink:** To receive an update from Cllr. Knight following a recent meeting of the working party.

(8) Date of Next Meeting: Proposed as Monday 26th March 2018 at 7:45pm in St Peter's Village Hall.