

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 29th January 2018 at 7:45pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 27th November 2017.
- (4) **Casual Vacancy**: To consider applications for the current vacant post of Councillor.
- Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- (6) **Financial Report**:
- a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service
£800.00	Mr. R. Jenkins	Consultancy fee Oct – Jan 18
£834.00	ABC Print	Newslink print
£330.00	Dor2Dor	Newslink Delivery

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(7) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Remedial works at Area 51 Play Area.
- b) Feedback from latest Parish surgery.
- c) An update regarding General Data Protection Regulation (GDPR). Guidance document distributed with Agenda.
- d) An update regarding recruitment of a Festival Organiser for the 2018 event.

(8) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

a) **Finance:** To receive an update from Cllr. Tucker.

b) **Green Spaces:** To receive reports from Worcester City Council on Parish Warden activities and Area 51 inspections, as well as a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

c) **Highways:** To receive a Highways update from Cllr. Walker and to formally note and adopt the Vehicle Activated Signage (VAS) Deployment Process Document and map as previously circulated with Agenda.

d) **Newslink:** Cllr. Knight will give an update, and propose the following resolution:

"Council agrees to support the extension of the previously agreed colour printing of Newslink (Issues 134 to 139) to include issue 133".

e) **Planning:** To review planning applications received since the last meeting.

(9) Other Matters:

- a) Cllr. Walker to present Parish Surgeries Approach Document for Council to note and adopt as previously circulated with Agenda.
- b) Cllr. Tidy to raise the potential provision of Grit Bins within the Parish.
- c) Portfolio holder review. Chairman to lead discussion and review of current Portfolio allocation.

(10) Date of Next Meeting: Proposed as Monday 26th February 2017 at 7:45pm in St Peter's Village Hall.