

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Monday 30th October 2017 at 7:45pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 25th September 2017.
- (4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- (6) **Financial Report**:
 - a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
 - b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service
£130.00	Creative Spaces	Website
£220.16	Ms. A. Donaldson	Newslink Advertising management

(7) **Clerks report**: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Remedial works at Area 51 Play Area.

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- b) Update regarding Village Green status within the Parish.
- c) Abbotsbury Court grounds maintenance update.
- d) Following the recent 'Parish Council Surgery' on Monday 25th September prior to the Parish Council meeting, Cllr. Walker proposes the following resolution for consideration by Council:

"St Peter's Parish Council resolves to host bi-monthly surgeries between 6:30pm and 7:15pm Starting from November 2017 and agrees to review the service as required from May 2018."

- e) To agree the date of the Annual Meeting of the Parish Council.
- f) Following feedback from Councillors and Village Hall users, the Clerk will seek authorisation from Council to spend an amount not exceeding £50 for Parish Council Office signage.

(8) Casual Vacancy: To consider applications for the current vacant post of Councillor.

(9) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

- a) **Finance:** To receive an update from Cllr. Tucker, including budget 2018/19 preparations.
- b) **Strategic Planning:** Council to discuss and provide input to the Strategic Principles document previously circulated by Cllr. Tucker.
- c) **Parish Festival:** In the absence of a portfolio holder, the Chairman will ask council to agree the principle of holding a Festival in 2018 and to agree the prospective date for such a Festival subject to the provision of necessary funding within the 2018/19 Council budget.
- d) **Green Spaces:** To receive a report from Worcester City Council on Parish Warden activities and a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

e) Highways:

- i) To receive a Highways report from Cllr. Walker.
- ii) Following previous debate surrounding road safety and how to manage and deter speeding vehicles throughout the Parish, Cllr. Walker will propose the following resolution for consideration by Council:

"St Peter's Parish Council resolves to purchase a Vehicle Activated Sign (VAS) and approves a financial expenditure not exceeding £3150 and authorises the Clerk to make the necessary arrangements."

f) **Newslink:** To receive an update from Cllr. Knight.

g) **Planning:** To review planning applications received since the last meeting.

(10) Date of Next Meeting: Proposed as Monday 27th November 2017 at 7:45pm in St Peter's Village Hall.