

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 31st July 2017 at 7:45pm** in the **Village Hall, St Peters**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Friday 26th June 2017.
- (4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- (6) **Financial Report**:
 - a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
 - b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK Beavers	Payroll service
£400.00	Mr. R. Jenkins	Consultancy service
£250.00	Mr. G. Walker	Newslink Editor

(7) **Correspondence and other Administrative Matters**:

- a) To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters.
- b) The Chairman will propose the following resolution for approval by Council:

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"St Peter's Parish Council shall seek membership of the Worcester Arts Council and the Worcester Play Council and the Clerk is hereby authorised to make the necessary applications and to pay the relevant fees, amounting to £25 for the Arts Council and £10 for the Play Council"

c) Cllr. Walker will propose the following resolution for approval by Council:

"St Peter's Parish Council shall trial Parish Surgeries"

(8) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

a) **Green Spaces:**

i) To receive a report from Worcester City Council on Parish Warden activities and a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.

ii) Cllr. Tidy will propose the following resolution for approval by Council:

"Council authorises the Clerk to spend up to £350 for the purchase of 2,000 daffodil and crocus bulbs to be planted this autumn by the Friends of St. Peter's Parks in the parks and other green spaces within the parish".

b) **Highways:**

i) To receive a Highways report from Cllr. Walker.

ii) Cllr. Walker proposes the following resolution for approval by Council:

"Council authorises the Clerk to spend up to £2,000 from reserves to purchase a Vehicle Activated Sign (VAS) combined with a £500 contribution from County Cllr. MacKay (with the deployment procedure to be agreed at the September 2017 Parish Council meeting"

c) **Newslink:** To receive an update report from Cllr. Knight following a recent working party meeting.

(9) Date of Next Meeting: Proposed as Monday 25th September 2017 at 7:45pm in St Peter's Village Hall.