

# St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 26<sup>th</sup> June 2017 at 7:45pm** in the **Village Hall, St Peters**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Friday 19<sup>th</sup> May 2017.
- (4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- (6) **Financial Report**:
  - a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
  - b) To consider and approve 2016/17 draft accounts as recorded in section 2 of the Annual Return 'Accounting Statements' and authorise the Clerk to submit for external Audit.
  - c) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30	DCK Beavers	Payroll service
£219.80	Ms. A. Donaldson	Newslink Advert management

- (7) **Correspondence and other Administrative Matters**:

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- a) To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters.
- b) Council is requested to authorise the revised City Council Parish Warden agreement for 2017/18.
- c) Council is asked to nominate and appoint Councillors to serve on the Worcester City Council Standards Committee.

**(8) Portfolio Holder Reports:** The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

- a) **Green Spaces:** To receive a report from Worcester City Council on Parish Warden activities and a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group.
- b) **Finance:** Finance portfolio holder Cllr. Tucker will request Council consider and nominate Councillors to serve as bank account signatories and the amendment of the recorded Organisation Registered Address of the Parish Council and will therefore propose the following resolutions for formal agreement by Council:

*1. 'Council shall adhere to the Certified copy of Resolutions as defined by the banking establishment and provided at the meeting and duly authorises the Clerk to make the necessary arrangements to update the list of additional signatories to draw on the Parish Council bank account'*

*2. 'Council shall authorise the Clerk to amend the Organisation Registered Address as documented in bank mandate to 'St Peter's Parish Council, St Peter's Village Hall, Worcester, WR5 3TA'*

- c) **Highways:** To receive a report from Cllr. Walker.

**(9) Date of Next Meeting:** Proposed as Monday 31<sup>st</sup> July 2017 at 7:45pm in St Peter's Village Hall.