

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 27th February 2017 at 7:45pm** in the **Village Hall, St Peters**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) Apologies for Absence:** To receive apologies and approve reasons for absence
- (2) Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 30th January 2017.
- (4) Public Participation:** The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) Reports from District and County Councillors:** (by invitation of the Chairman).
- (6) Financial Report:**
 - a) To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.
 - b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£5,400.00	Worcester City Council	Warden service Sept 16 – March 17
£60.00	DCK Beavers Ltd	Payroll
£815.00	ABC Print	Newslink Print
£330.00	Dor2Dor	Newslink Distribution

St Peter the Great County Parish Council

(7) Correspondence and other Administrative Matters:

- a) To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters.
- b) To receive an update from the Clerks regarding the ongoing phased handover process from the Clerk to the Assistant Clerk.
- c) To receive an update regarding St Peter's Parish Festival 2017.

(8) Portfolio Holder Reports: The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

- a) **Green Spaces:** To receive a report from Worcester City Council on Parish Warden activities and a short update report from Cllr. Tidy regarding the recent activities of the Friends of St Peter's Parks advisory group. Cllr Tidy will also seek agreement from the Council for the purchase of the following items from the remainder of the 2016/17 budget allocation:
 - purchase of four additional fruit trees for planting in the new Community Orchard in Battenhall Park (cost not exceeding £100 in total)
 - purchase of a bench to be sited near to the Community orchard in Battenhall Park (cost not exceeding £600 in total)
 - purchase of additional timbers and mastic filler for on-going repairs to Area 51 (cost not exceeding £350 in total)

(9) Date of Next Meeting: Provisionally Monday 27th March 2017 at 7:45pm at St. Peter's Village Hall.