

# St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 26<sup>th</sup> September 2016 at 7:45pm** in the **Village Hall, St Peters**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- (1) Apologies for Absence:** To receive apologies and approve reasons for absence
- (2) Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> July 2016.
- (4) Co-option of Councillor:** Council will consider nominations available and may co-opt a new member to serve for the remainder of the current electoral term. Any new Co-opted Member will be required to sign the "Declaration of Acceptance of Office" documentation before acting as a Councillor.
- (5) Public Participation:** The meeting will be temporarily adjourned to consider any submissions from the public.
- (6) Reports from District and County Councillors** (by invitation of the Chairman)
- (7) Financial Report:**
  - (a)** To receive a report from the Clerk on the current financial position of the Council and to approve the latest bank reconciliations.

*Robert Owen Jenkins*, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

# St Peter the Great County Parish Council

**7 (b)** To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Cheque Number	Amount	Payable To	Reason for Payment
200273	£325.00	Jebb the Jester	Festival
200274	£250.00	Mr. G. Walker	Newslink
200276	£120.80	HMRC	Deductions
200277	£30.00	DCK Beavers	Payroll
200278	£815.00	ABC Print	Newslink
200279	£330.00	Dor2Dor	Newslink
200281	£5,400.00	Worcs City Council	Warden
200282	£200.00	Miss. A. Donaldson	Newslink
200283	£120.80	HMRC	Deductions
200284	£201.00	HMRC	Deductions

**(8) Correspondence and other Administrative Matters:** To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters.

From:	Regarding:
Worcester City Council	"City Plan" Document
Co-op Bank	Interest rate change notification

**(9) Planning Matters:** To receive an update from the Clerk and Cllr Kemp on local planning applications.

**(10) Press & Media Policy:** The Chairman has prepared a new draft Press & Media Policy (circulated with this agenda) for consideration and formal adoption by the Council

**(11) Amendment to Standing Orders:** Subject to the adoption of the new Press & Media Policy, the Chairman, supported by Cllrs Tucker, Wheeler and Clayton, will propose that Clause 28(b) in Standing Orders be deleted in its entirety. The wording of Clause 28(b) currently states that: *"In accordance with the Council's policy in respect to dealing with the press and/or other media, councillors shall not, in their official capacity, provide oral or written statements or written articles to the press or other media."*

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

# St Peter the Great County Parish Council

**(12) Portfolio Holder Reports:** The following portfolio holders have notified the Clerk of their wish to provide reports to the council. Other portfolio holders may also provide verbal updates to the council during the meeting with the agreement of the Chairman.

**a) Highways and PACT:** Cllr Walker to provide an update on proceedings at the recent PACT meeting. In addition Cllr Walker will propose the adoption of the following resolutions by the council:-

*1. To endorse a proposal forming part of a combined County, City and Parish Councillor response to speed limits around the A4440; namely to reduce the speed limit between the Timberdine and Ketch roundabouts from 40 to 30 mph.*

*2. To endorse a proposal forming part of a combined County, City and Parish Councillor response to speed limits around the A4440; namely to reduce the speed limit between the Ketch and Norton roundabouts from 60 to 40 mph.*

**b) Green Spaces:** To receive a report from Worcester City Cleaner and Greener and an update from Cllr Tidy regarding the work of the Friends of St Peter's Parks.

**c) Newslink:** Cllr Wheeler to update Council on current administration process for Newslink.

**d) Strategic Planning:** Cllr Tucker to update the Council on confidential contractual matters pertaining to discussions with St. Peter's Village Hall Association. (N.B. Public excluded for this item)

**(13) Date of Next Meeting:** Monday 31<sup>st</sup> October 2016 at 7:45pm at St. Peter's Village Hall.