

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 27th June 2016 at 8:15pm** in the **Village Hall, St Peters**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Please note, between 7pm – 8pm also in the Village Hall, Worcestershire County Council Highways department will be displaying an information board regarding the ongoing A4440 roadworks. Members of the public are welcome to attend.

Agenda

- (1) **Apologies for Absence:** To receive apologies and approve reasons for absence
- (2) **Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes:** To agree and adopt the Minutes of the Annual Parish Council Meeting held on Monday 16th May 2016.
- (4) **Public Participation:** The meeting will be temporarily adjourned to consider any submissions from the public.
- (5) **Reports from District and County Councillors** (by invitation of the Chairman)
- (6) **Financial Report:**
 - (a) To receive a report from the Clerk on the current financial position of the Council and to approve the bank reconciliations to end of May 2016.
 - (b) To consider and approve 2015/16 draft accounts for submission to external auditor
- (7) **Correspondence and other Administrative Matters:** To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters.
- (8) **Planning Matters:** To receive an update from the Clerk and relevant portfolio holders
- (9) **Highways:** Cllr Walker to update the Council on response to request for barriers on public footpath by side of A4440.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

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(10) **Environment:** To receive a report from Worcester City Cleaner and Greener and an update from Cllr Tidy regarding the work of the Friends of St Peter's Parks.

(11) **St. Peter's Festival:** Cllr Wheeler to update Council on progress with the arrangements for the 2016 Festival, including financial aspects. Cllr Wheeler will also seek authority for a cheque for £190 to be issued to her to enable cash payments to be made to the following performers immediately after the event, with receipts subsequently submitted to the Clerk for reporting to the meeting of the Council in July 2016:-

All Sorts of Performing Arts: £90

DJ Chris: £100

(12) **Strategic Matters:** Cllr Tucker to update the Council on discussions with the St. Peter's Village Association.

(13) **Portfolio Holders:** To review and determine portfolio areas and to appoint individual councillors to agreed portfolios.

(14) **Date of Next Meeting:** Monday 25th July 2016 at 7:45pm at St. Peter's Village Hall.