

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 25th April 2016 at 7:45pm** in the **Village Hall, St Peters**. The business to be transacted is set out in this agenda. Members of the public are cordially invited to attend and may address the Council at the Chairman's discretion. This may include reports from City and County Councillors.

Agenda

(1) Apologies for Absence & Declarations of Interest: To formally receive any apology for absence and to declare interests, including those previously registered with the Returning Officer.

(2) Adoption of Minutes: To agree and adopt the Minutes of the Parish Council Meeting held on Monday 29th February 2016.

(3) Planning Matters: Council will be asked to address any new consultations, including any available update in respect of current Local Development and the SWDP.

(4) Administrative Matters & Correspondence:

(a) All relevant correspondence will be provided.

(b) Cllr. Ross Walker to propose Council agree to a letter (content previously circulated to members via email 11th April 2016) to Worcestershire County Council Highways requesting assurance that a barrier will be placed between pedestrians and traffic as part of the A4440 improvement scheme (phase 3).

(c) Chairman to propose that Council Adopts updated Standing Orders ('Issue 2016 v1') as previously circulated to members (Email 26th March) with immediate effect. Updates to the Standing orders reflect changes to the National Model as provided by NALC, included to allow changes to the Financial Regulations.

(d) Chairman to propose that we accept the commercial proposal received from Anna Donaldson to provide a service to manage the advertising for Newslink for initially 6 issues (1 year) commencing with the June 2016 Issue (number124). Anna will be expected to work closely with the Newslink editor Glenn, the Clerk regarding banking and money matters and also the Council Newslink portfolio holder. The Council expects a mutual review of the arrangement in a timely manner to determine future years, without prejudice or commitment by either party at this stage. The proposal will be available for members to inspect at the meeting.

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(e) Cllr Alan Tidy will propose that the Parish Council accepts the Parish Warden Agreement proposed by the City Council for FY16-17 and authorise the Chairman to sign this on behalf of the Parish Council. The 'funded additional service delivered by the Worcester City council' remains at the same level as defined for previous years, at the increased fee of £9k (ex VAT) for the year FY16-17. This is in line with Parish Council expectations and the Parish Council FY16-17 'community warden' budget heading intended for this service.

(f) In consideration of the recent welcome correspondence received from Damien McBride, Chairman of St Peters Village Hall Association, which included an offer to form a joint working group, the Chairman will propose that the Parish Council nominate Alan Tucker (to lead), John Kemp and Alan Tidy to join such a working party, subject to "Terms of Reference for Parish Council representatives on Joint St Peters Village Hall Working Group 2016" circulated with this agenda.

(5) Warden's Report and Friends of Power Park:

(a) To receive a report from the Worcester City Cleaner and Greener, together with any update in respect of the environment and St Peters parks.

(6) **St Peters Festival:** Cllr. Brenda Wheeler to update Council regarding progress of preparations for the 2016 Festival.

(7) Accounts, Financial Matters:

(a) To consider payment of accounts received and presented at the meeting.

(b) Chairman to propose that Council Adopts updated Financial Regulations ('version 26th March 2016') as previously circulated to members (Email 26th March) with immediate effect. Updates to the Financial Regulations reflect changes to the National Model as provided by NALC. These changes bring the Financial Regulations into line with legislation regarding public procurement.

(8) Date of Next Meeting:

Provisionally Monday 16th May 2016 at 8:00pm. Please note, the Annual Parish Meeting will be followed immediately by the Annual Meeting of the Parish Council, expected to commence at 20:15. Both meetings to be held at St Peters Baptist Church (Room 2/3)

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