

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 27th April 2015 at 7.45pm** in the **Village Hall, St Peters**. The business to be transacted is set out in this agenda. Members of the public are cordially invited to attend and may address the Council at the Chairman's discretion.

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** Members to declare any interests, including those previously registered under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 30th March 2015.
- (4) **Planning Matters:**
 - (a) Council will be asked to address any new consultations received.
 - (b) Council may be updated with further information in respect of the proposed St Modwen pedestrian/cycle-way bridge and development.
 - (c) The Chairman may admit and/or provide any available relevant update in respect of the SWDP planning issues, including current local road alterations.
- (5) **Administrative Matters & Correspondence:**
 - (a) All relevant correspondence and information will be presented.
 - (b) To receive any new information in respect of Area 51, as well as the most recent inspection and repair report from the City Council Play Area Inspector.
 - (c) Council will consider any further progress regarding resident's concerns about the use of double-decker buses along St. Peter's Drive.
 - (d) An update in respect of the lack of five nominations at the uncontested election and co-option procedures to be complied with.
- (6) **Accounts, Financial Matters:**
 - (a) To consider payment of accounts received and presented to Council at the meeting.
 - (b) To consider DCK Beaver's cost for admin of PAYE in respect of the Assistant Clerk.
- (7) **Recruitment of Assistant Clerk:**
 - (a) The Chairman proposes that this Council
 - (i) Approve the Assistant Clerk Contract of Employment, noting in particular the terms (highlighted): starting salary point and progression, allowance in lieu of expenses, contracted hours and leave entitlement, pension contribution, term of contract and notice periods and contribution towards training and development. It is intended that this resolution determines all contractual terms for the duration of the contract except those that the contract explicitly identifies as subject to revision by future Council decision.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

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- (ii) Agree (subject to approval of (i) above) that the Chairman, with the support of the Clerk, conclude pre-employment checks in accordance with Parish Council Recruitment and Appointment Policy & Process, agree a start date with the candidate we have selected and formally offer the contract for signature."

(8) Friends of Power Park and Local Environmental Report;

- (a) Any issues arising from the Warden's report and a Power Park update by Cllr M. Johnson.
- (c) Any FOPP report and in particular the latest projected costs and arrangements for St Peter's Festival 2015 by Cllr. Mrs Wheeler.

(9) Dates of Annual Parish Meeting and Annual Meeting of the Parish Council

- (a) Provisionally agreed date, Monday 18th May 2015, but to finalise dates and start times with details of the final arrangements.