

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 23rd February 2015 at 7.45pm** in the **Village Hall, St Peters**. The business to be transacted is set out in this agenda. Members of the public are cordially invited to attend and may address the Council at the Chairman's discretion.

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** Members to declare any interests, including those previously registered under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Monday 26th January 2015.
- (4) **Planning Matters:**
 - (a) Council will be asked to address any new consultations received.
 - (b) The Chairman may admit/provide any available relevant update in respect of the SWDP planning issues, including current local road alterations.
 - (c) Council may be updated with further information in respect of the proposed St Modwen pedestrian/cycle-way bridge and development.
- (5) **Administrative Matters & Correspondence:**
 - (a) Any relevant correspondence and information will be presented.
 - (b) To receive any update in respect of Area 51, as well as the most recent inspection and repair report from the City Council Play Area Inspector.
 - (c) Council will consider responses to a letter sent to 'First Bus' regarding resident's concerns about the use of double-decker buses along St. Peter's Drive.
 - (d) In the light of the received notification from Newlink advertising manager (Alan Jarman) of his intention to step down by March 2016, to request Chairman with the support of the Clerk to: (1) initiate discussions with the current Newlink Editor (Sarah Lloyd-Rumens) to develop a written proposal for the ongoing production and management of Newlink to include management of the advertising, and (2) through discussion with both Sarah Lloyd-Rumens and Alan Jarman develop a proposed transition plan to ensure continuity of Newlink to the high standards expected by our residents. These proposals will be presented to a future council meeting for decision. The proposals will be without prejudice or commitment until such time as the council has made a decision to adopt them.
- (6) **Accounts, Financial Matters:**
 - (a) To consider authorising the purchase of eighteen trees/shrubs to replace losses within Power Park from the original suppliers at an advantageous discounted rate of £188.80 plus a contingency sum for delivery of £50.
 - (b) To consider payment of accounts received and presented to Council at the meeting.
 - (c) Council's approval is sought for the replacement of a damaged litter bin. The Warden recommendation is the Glasdon Jubilee at a cost of £350.30 +vat. If approval is given then consideration will be given by the Clerk to making an insurance claim.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

St Peter the Great County Parish Council

(7) Recruitment of Assistant Clerk:

- (a) The Chairman will invite the council to consider and adopt a proposed "Employee Recruitment and Appointment Policy and Process"
- (b) Subject to Council adopting the above item (7a), Council will be asked to appoint a member's selection panel for the vacant post of assistant clerk as currently advertised by the parish council, in accordance with the council's "Employee Recruitment and Appointment Policy and Process".

(8) Friends of Power Park Report:

- (a) Power Park update by the Chairman of FOPP.
- (b) FOPP report on the most recent meeting and progress on proposed activities, together with the latest projected costs and arrangements for St Peter's Festival 2015.

(9) Clerk Request Items.

- (a) The Clerk wishes to seek guidance from Council in respect of the community notice board belonging to the Parish Council, currently believed to be located at Tesco's and controlled by them.
- (b) A report prepared by the Warden indicates a number of serious Pedway faults. The Clerk seeks approval to obtain the assistance of County Cllr. M. Bayliss in obtaining rectification by the County Council.

(10) Date of Next Meeting:

- (a) Proposed date: Monday 30th March 2015 at 7.45pm.
- (b) Any further suggestions for Annual Meeting formats.