

# St Peter the Great County Parish Council

**Annual Parish Meeting and Annual Meeting of the Parish Council**  
**Monday 19th May 2014 in the Village Hall, St Peters at 7.00pm.** The business to be transacted is set out in the Agendas below. Members of the public are **invited** to attend both meetings and to **participate** in the **Annual Parish Meeting**.

## **Agenda for the 2014 Annual Parish Meeting at 7.00pm**

- (1) **Apologies for Absence & Declaration of Interests:**  
Parish Councillors will be required to declare any interests.
- (2) **Minutes of the Parish Meeting 2013:** To receive the Minutes of the Annual Parish Meeting of the 20th May of 2013, which will be read and may be adopted.
- (3) **Annual Reports:** The Chairman will present a brief Annual Report on behalf of the Parish Council and then invite reports from nominated speakers present in respect of local road modifications and proposed local housing development.
- (4) **Public Open Forum: All attending** may participate in the exchange of information, raise questions, and register concerns, at the Chairman's discretion.

## **2014 Annual Meeting of the Parish Council Following On.**

- (1) **Election of Chairman:** Receive nominations and elect a Chairman. The duly elected Chairman will immediately take the Chair, complete the obligatory declaration, and serve for one year.
- (2) **Apologies for Absence & Interest Declarations:** Including registered interests.
- (3) **Confirmation of Minutes:**  
Adoption of the Minutes the Parish Council meeting Monday 28th April 2014.
- (4) **Election of Vice Chairman and Agree Councillor's Portfolios:**  
Receive nominations and elect a Vice Chairman to serve for one year. In respect of the allocation of Member's portfolios/responsibilities Members may wish to agree that the allocation be deferred to a later date if time is short.
- (5) **Accounts and Finance:**
  - (a) To approve payment of accounts presented.
  - (b) To accept and confirm renewal of the 2014/2015 insurance policy.
  - (c) Receive internal audit report and approve/agree annual accounts for submission to District Audit. Details previously circulated to Members by e-mail,
- (6) **Planning Matters:** The Chairman will present any consultation received, together with any other planning matters requiring attention.
- (7) **Administration and Information:** The Clerk will present any relevant correspondence. Any **urgent** matter may be addressed at this point.
- (8) **Confirm proposed date of next meeting as Monday 30<sup>th</sup> June 2014:**

Signed... *R. O. Jenkins*.....Clerk to the Council Date 14<sup>th</sup> May 2012...  
Careys Brook House, 53 Upton Road, Callow End, Worcester WR2 4TZ