

St Peter the Great County Parish Council

Annual Parish Meeting and Annual Meeting of the Parish Council
Monday 19th May 2014 in the Village Hall, St Peters at 7.00pm. The business to be transacted is set out in the Agendas below. Members of the public are **invited** to attend both meetings and to **participate** in the **Annual Parish Meeting**.

Agenda for the 2014 Annual Parish Meeting at 7.00pm

- (1) **Apologies for Absence & Declaration of Interests:**
Parish Councillors will be required to declare any interests.
- (2) **Minutes of the Parish Meeting 2013:** To receive the Minutes of the Annual Parish Meeting of the 20th May of 2013, which will be read and may be adopted.
- (3) **Annual Reports:** The Chairman will present a brief Annual Report on behalf of the Parish Council and then invite reports from nominated speakers present in respect of local road modifications and proposed local housing development.
- (4) **Public Open Forum: All attending** may participate in the exchange of information, raise questions, and register concerns, at the Chairman's discretion.

2014 Annual Meeting of the Parish Council Following On.

- (1) **Election of Chairman:** Receive nominations and elect a Chairman. The duly elected Chairman will immediately take the Chair, complete the obligatory declaration, and serve for one year.
- (2) **Apologies for Absence & Interest Declarations:** Including registered interests.
- (3) **Confirmation of Minutes:**
Adoption of the Minutes the Parish Council meeting Monday 28th April 2014.
- (4) **Election of Vice Chairman and Agree Councillor's Portfolios:**
Receive nominations and elect a Vice Chairman to serve for one year. In respect of the allocation of Member's portfolios/responsibilities Members may wish to agree that the allocation be deferred to a later date if time is short.
- (5) **Accounts and Finance:**
 - (a) To approve payment of accounts presented.
 - (b) To accept and confirm renewal of the 2014/2015 insurance policy.
 - (c) Receive internal audit report and approve/agree annual accounts for submission to District Audit. Details previously circulated to Members by e-mail,
- (6) **Planning Matters:** The Chairman will present any consultation received, together with any other planning matters requiring attention.
- (7) **Administration and Information:** The Clerk will present any relevant correspondence. Any **urgent** matter may be addressed at this point.
- (8) **Confirm proposed date of next meeting as Monday 30th June 2014:**

Signed... *R. O. Jenkins*.....Clerk to the Council Date 14th May 2012...
Careys Brook House, 53 Upton Road, Callow End, Worcester WR2 4TZ