

# St Peter the Great County Parish Council

You are summonsed to attend a meeting of the Parish Council on **Monday 25<sup>th</sup> June 2012 at 7.45pm** in the Village Hall, St Peters. The business to be transacted is set out in this agenda. Members of the public are invited to attend and may address the Council at the Chairman's discretion. The meeting may be adjourned temporarily for this purpose.

## **Agenda.**

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** To include interests, including those previously declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of the Annual Meeting of the Parish Council held on Monday 28<sup>th</sup> May 2012.
- (4) **Short Information Reports:**
  - (a) To formally receive a report from St. Peter's Warden, together with an update.
  - (b) The Chairman will update Members on various parish issues as necessary.
  - (c) The Vice Chairman will report on the latest CALC area meeting he attended.
- (5) **Planning Matters:** Council will be asked to address any new consultations.
- (6) **Administrative Matters & Correspondence:**
  - (a) The Clerk will present all relevant correspondence and administrative matters.
  - (b) To address the requirements for the adoption of a completely new code of conduct and a proposal to adopt the county-wide Code of Conduct suitably modified for this Parish Council.
  - (c) Newslink: To inform of a delay in the current issue.
  - (d) Report by the Warden and Chairman regarding the Jubilee event on Power Park.
  - (e) To adopt the draft Risk Assessment list of Responsibilities as circulated by the Chairman.
- (7) **Accounts, Financial Matters:**
  - (a) To consider payment of accounts as presented at the meeting, and to address any other urgent financial matter, including the provision of a £110.00 cheque to the Acorns Hospice from the Jubilee event, to donate monies raised and paid into the Parish Council bank account for safe keeping, and shown separately in accounts.
  - (b) To receive any update in respect of the internal audit progress.
  - (c) To receive any update on the opening of a new banking system.
- (8) **Proposed Changes to the Web Site:** Council to consider any quotation received for making changes to the Parish Council website as proposed by Cllr. Thorlby.
- (9) **Date of Next Meeting:** Monday July 30<sup>th</sup> 2012

*Robert Owen Jenkins*, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ