

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 26th of March 2012 at 7.30pm** in the Village Hall, St Peters. The business to be transacted is set out in the Agenda below. Members of the public are invited to attend and may address Council at the Chairman's invitation and discretion. **Please note carefully that the Chairman may formally adjourn the main business of the meeting for forty five minutes to enable a training session for Councillors.** **The Right Worshipful Mayor of Worcester, Councillor Dr. David Tebbutt, has kindly agreed to be present immediately following the training, to meet and talk with us.**

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** To include interests, including those previously declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of the Meeting of the Parish Council held on Monday 27th February 2012.
- (4) **Short Information Reports:**
 - (a) To formally receive a report from a Police Officer if present.
 - (b) To formally receive a report from St. Peter's Warden, together with an update.
 - (c) The Chairman will update Members on outstanding Parish issues.
 - (d) To formally receive a CALC Area Committee report from Cllr Johnson
- (5) **Planning Matters:**
 - (a) Council will be asked to address any new consultations or planning matters.
 - (b) Power Park plan and Friends of Power Park meeting report.
- (6) **Administrative Matters & Correspondence:**
 - (a) The Clerk will provide all relevant correspondence and administrative matters.
 - (b) To consider any further information received in respect of Safe Crossings on St Peter's Drive.
 - (c) To agree the date and format of the Annual Meetings.
 - (d) Newslink update and 30th March deadline for content.
- (7) **St Peter's Community Hall Provision:** To receive update in respect of Community Hall provision; to include the current structure and membership.
- (8) **Accounts, Financial Matters:** To consider payment of accounts as presented at the meeting, and to address any other urgent financial matter.
- (9) **PAYE Accounting: Confidential Session:** Council will be asked to ratify the arrangements for the administration of staff payments, NHI contributions, and tax deductions as confirmed by the Chairman.
- (10) **Date of Next Meeting:** Monday 30th April 2012 at 7.45pm.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ